

Agenda/Agenda  
 Friday, September 15, 2017/viernes, 15 de septiembre del 2017  
 5:30 p.m. in Room 7/5:30 p.m. en el salón 7

**I. PRELIMINARY/PRELIMINARIO**

**A. CALL TO ORDER/Convocatoria**

Meeting was called to order by/La junta fue convocada por \_\_\_\_\_ at \_\_\_\_:\_\_\_\_ p.m.

**B. ROLL CALL/Asistencia**

	<b>Name/Nombre</b>	<b>Role/Miembro</b>	<b>Present/ Presente</b>	<b>Absent/ Ausente</b>
1.	Kathy Petree	Parent/Madre (17-20)		
2.	Jennifer Bacsafra	Parent/Madre (16-19)		
3.	Fernando Aceves	Parent/Padre (15-18)		
4.	Adriana Yañez-Gutiérrez	Staff/Personal (17-20)		
5.	Perla Campos	Teacher/Maestra (16-19)		
6.	Irene Rodríguez	Teacher/Maestro (17-18)		
7.	Vacant	Community Member/Miembro Comunitario (17-20)		
8.	Erandi Zamora	Community Member/Miembro Comunitario (16-19)		
9.	Peter Moulton	Community Member/Miembro Comunitario (15-18)		
10.	Student Representative	Student Council President/Presidente del Concilio Estudiantil		
11.	Eduardo de León	Academic Director/Director Académico		
12.	Teejay Bersola	Academic Accountability Specialist/Especialista de Responsabilidad Académica		

**C. APPROVAL OF AGENDA/Aprobación de la Agenda (p.1)**

**D. APPROVAL OF BOARD MEETING MINUTES/Aprobación de los Minutos de la Mesa Directiva**

- a. June 2017 minutes/minutos del mes de junio del 2017 (p.4)
- b. August 2017 minutes/minutos del mes de agosto del 2017 (p.12)

**E. MISSION/Misión**

The LAS mission is to create a learning community where students: utilize bilingual (Spanish and English) academic knowledge and skills in real-world situations and diverse settings; develop and exhibit positive self-esteem, pride, confidence and respect for themselves and others; demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society.

*La misión de LAS es crear una comunidad de aprendizaje donde los estudiantes: utilizan el conocimiento académico y habilidades bilingües (español e inglés) en situaciones del mundo real y en diversos entornos; desarrollan y exhiben una autoestima positiva, orgullo, confianza y respeto por sí mismos y otros; demuestran habilidades de liderazgo con el fin de establecer puentes entre comunidades y aplicar habilidades de pensamiento crítico para resolver problemas, fomentar la justicia social, y crear un cambio en la sociedad.*

**II. COMMUNICATIONS NORMS/NORMAS DE COMUNICACION**

**A. ORAL COMMUNICATIONS/Comunicaciones Verbales:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation./Temas no presentados en la agenda: Ningún individuo presentará por más de tres (3) minutos y el tiempo total para este segmento no pasará de quince (15) minutos. Los miembros de la Mesa Directiva no contestarán preguntas y ningún voto tomará acabo. Sin embargo, los Miembros de la Mesa Directiva pueden dar instrucciones al personal presentando los temas.

**B. INFORMATIONAL ITEMS/Artículos de Información:**

1. Student Council/Concilio estudiantil – Representative/representante (5 minutes) (p.16)
2. Parent Council/Association/Concilio y asociación de padres – Representative/representante (5 min) (p.18)
3. ASES Update/Noticias recientes de ASES – LAS Leadership/Liderazgo escolar (5 min) (p.20)

**III. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION – ARTICULOS PROGRAMADOS PARA DISCUSIÓN Y/O ACCIÓN**

**A. Bylaws and Policy Committee: 1) Elections, 2) Candidate Interviews/Comité de pólizas y estatutos: 1) Elecciones, 2) Entrevistas de candidatos – Bersola (30 min.) (p.22)**

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item IIIA/Se recomienda que la Mesa Directiva discuta y/o apruebe IIIA.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Board Development: 1) Retreat, 2) Preparing for Board Meeting Procedure/Desarrollo de la Mesa Directiva: 1) Retiro, 2) Preparacion par alas reuniones de la Mesa Directiva – Bersola (10 min.) (p.32)**

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item IIIB/Se recomienda que la Mesa Directiva discuta y/o apruebe IIIB.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. LAS Enrollment/Matriculación de LAS – de León (10 min.) (p.40)**

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item IIIC/Se recomienda que la Mesa Directiva discuta y/o apruebe IIIC.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. LAS LEA Addendum, School Plan and LCAP: Integration, review and approval/Anexo de LEA, plan escolar y resumen de LCAP: integración, revisión y aprobación – Bersola (20 min.) (p.43)**

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item IIID/Se recomienda que la Mesa Directiva discuta y/o apruebe IIID.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**E. August Check Register/Registros de la cuanta bancaria del mes de agosto – School Leadership/Liderazgo escolar (5 min.) (p.45)**

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item III E/Se recomienda que la Mesa Directiva discuta y/o apruebe III E.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IV. INFORMATIONAL ITEMS - ARTICULOS DE INFORMACIÓN**

**A. Monthly Financials/Estados Financieros Mensuales - EdTec (15 min.) (p.50)**

**V. FUTURE MEETINGS/Próxima Junta –**

- a. October 8, 2017 - Sunday Retreat/8 de octubre del 2017 - retiro
- b. October 20, 2017 - Regular Board Meeting/20 de octubre del 2017 - Reunion de la Mesa Directiva

**VI. ADJOURNMENT/Clausura**

The meeting was adjourned at \_\_\_\_\_:\_\_\_\_\_p.m./La junta terminó a las \_\_\_\_\_:\_\_\_\_\_ p.m.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

*In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the LAS office. En conformidad con la Acta de Americanos Incapacitados (ADA) y con el pedido formal, la escuela puede proveer servicios o la ayuda a Individuos con Incapacidades. Individuos que requieren servicios especiales para participar en la junta de la Mesa Directiva están invitados comunicarse con la directora para hacer arreglos.*



Regular Board Meeting - Minutes  
Friday, June 16, 2017  
5:30PM in Room 7

**I. Preliminary**

**I.A and B** Meeting was called to order by Jennifer Bacsafrá at 5:40PM

Name	Role	Present	Absent
Fernando Aceves	Parent (14-17)	x (8:14PM)	
Michelle Ramos	Parent (15-18)		x
Jennifer Bacsafrá	Parent (16-19)	x	
Angel Sepúlveda-Parnell	Staff (14-17)		x
Antonio González	Teacher (15-18)	x	
Perla Campos	Teacher (16-19)	x	
Gustavo González	Community Member (14-17)	x (5:47PM)	
Peter Moulton	Community Member (15-18)	x	
Erándi Zamora	Community Member (16-19)	x	
SC Representative	Student Council Representative		x
Eduardo de León	Academic Director	x	
Teejay Bersola	Academic Accountability Specialist	x	

Agenda	Action
<b>I.C</b> Approval of Agenda	<i>A motion was made to approve the June 16, 2017 agenda as amended – moving Item IIIB after IIIC.</i> 1 <sup>st</sup> Motion: Peter Moulton 2 <sup>nd</sup> Motion: Perla Campos Absences: Gustavo Gonzalez, Michelle Ramos, , Fernando Aceves, Angel Sepúlveda-Parnell Abstentions: None The motion passed with five votes: Motion passed unanimously.
<b>I.D</b> Approval of Minutes	<i>A motion was made to approve the May 19, 2017 minutes</i> 1 <sup>st</sup> Motion: Perla Campos 2 <sup>nd</sup> Motion: Erandi Zamora Absences: Gustavo Gonzalez, Michelle Ramos, Fernando Aceves, Angel Sepúlveda-Parnell Abstentions: Peter Moulton The motion passed with four votes.
<b>I.E</b> Mission	The mission was read aloud.

**II. Communications Norms**

<b>II.A.</b> Public Comments	<ol style="list-style-type: none"> <li>1. ASES parent guests shared their concerns about the recent change in the ASES enrollment policy.</li> <li>2. LAS staff: Ms. Novoa and Ms. Suarez gave thanks to the work of the Finance Committee and school leadership on certificated employee compensation.</li> <li>3. LAS staff, Pedro Leon, commented on diversity at LAS and the need to have further conversation about addressing needs on this area.</li> <li>4. Bersola shared the PSAT practice test results from Grade 8 students who participated in May. Overall, LAS students outperformed other Grade 8 students who participated statewide, in both ELA and Mathematics.</li> <li>5. Bacsafrá read aloud an email written by a Robert Stoltz, a LAS parent, expressing heartfelt gratitude to LAS for the exemplary and unique educational experience his son received in the last nine years.</li> <li>6. Moulton requested the Board to follow up the diversity comment.</li> </ol>
<b>II.B.1.</b> ASES Program	de León provided an overview of the ASES program including the recent change of the enrollment policy and the historical rationale for the change.

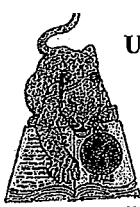
**III. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION**

<b>III.A</b> LCAP Annual Update Approval	Bersola presented the annual LCAP update to the Board. <i>A motion was made to approve the LAS annual LCAP update.</i> 1 <sup>st</sup> Motion: Peter Moulton 2 <sup>nd</sup> Motion: Antonio González
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		Absences: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell Abstentions: none Motion was passed with six votes: Motion passed unanimously
	Public Comments	None
<b>III.C</b>	LAS FY2018 Budget and Certificated Salary Revision	<p>Gasper Magallanes, EdTec, presented following items to the Board: 1) STRS Implementation Relief FY17, 2) LAS FY18 Budget and 3) Revised LAS Certificated Salary Schedule.</p> <p><i>Item 1: STRS Implementation Relief FY17</i>  <i>A motion was made to approve the STRS Implementation Relief FY17.</i>  1st Motion: Peter Moulton  2nd Motion: Jennifer Bacsafrá  Absences: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstentions: Antonio González, Perla Campos  Motion was passed with four votes.</p> <p><i>Item 2: LAS FY18 Budget</i>  <i>A motion was made to approve the LAS FY18 Budget.</i>  1st Motion: Peter Moulton  2nd Motion: Gustavo Gonzalez  Absences: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstentions: none  Motion was passed with six votes.</p> <p><i>Item 3: Revised LAS Certificated Salary Schedule.</i>  <i>A motion was made to approve the Revised LAS Certificated Salary Schedule.</i>  1st Motion: Peter Moulton  2nd Motion: Erandi Zamora  Absences: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstentions: Antonio González, Perla Campos  Motion was passed with four votes.</p>
	Public Comments	None.
<b>III.D</b>	April and May Check Registers	<p>Board reviewed the April and May check registers.</p> <p><i>A motion was made to approve the April check register.</i>  1st Motion: Peter Moulton  2nd Motion: Gustavo Gonzalez  Absences: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstentions: Antonio González, Perla Campos  Motion passed with four votes.</p> <p><i>A motion was made to approve the May check register.</i>  1st Motion: Peter Moulton  2nd Motion: Gustavo Gonzalez  Absences: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstentions: Antonio González, Perla Campos  Motion passed with four votes.</p>
	Public Comments	None.
<b>III.E</b>	Board Development	Board members completed end of the year tasks including: EOY Board Member Survey and discussed tentative meetings dates for FY18 for retreats and leadership development.
	Public Comments	None.
<b>III.F</b>	Education Protection Account (EPA) Resolution	<p><i>Gasper Magallanes, EdTec and School Leadership provided an overview.</i>  <i>A motion was made to approve the Education Protection Account (EPA) Resolution.</i>  1<sup>st</sup> Motion: Peter Moulton  2<sup>nd</sup> Motion: Perla Campos  Absences: Michelle Ramos and Angel Sepúlveda-Parnell  Abstentions: None  The motion passed with seven votes: Motion passed unanimously.</p>
	Public Comments	None.

<b>III.G</b>	Title 1 Application	<i>Gasper Magallanes, EdTec and School Leadership provided an overview. A motion was made to approve the Title 1 application.</i> 1 <sup>st</sup> Motion: Peter Moulton 2 <sup>nd</sup> Motion: Erandi Zamora Absences: Michelle Ramos and Angel Sepúlveda-Parnell Abstentions: None The motion passed with seven votes: Motion passed unanimously.
	Public Comments	None.
<b>III.H</b>	Certification of Assurances	<i>Gasper Magallanes, EdTec and School Leadership provided an overview. A motion was made to approve the Certification of Assurances.</i> 1 <sup>st</sup> Motion: Fernando Aceves 2 <sup>nd</sup> Motion: Jenny Bacsafrá Absences: Michelle Ramos and Angel Sepúlveda-Parnell Abstentions: None The motion passed with seven votes: Motion passed unanimously.
	Public Comments	None.
<b>III.I</b>	Protected Prayer Certification	<i>Gasper Magallanes, EdTec and School Leadership provided an overview. A motion was made to approve the Protected Prayer Certification.</i> 1 <sup>st</sup> Motion: Fernando Aceves 2 <sup>nd</sup> Motion: Jenny Bacsafrá Absences: Michelle Ramos and Angel Sepúlveda-Parnell Abstentions: None The motion passed with seven votes: Motion passed unanimously.
	Public Comments	None.
<b>III.J</b>	Homeless Education Policy	<i>Gasper Magallanes, EdTec and School Leadership provided an overview. A motion was made to approve the Homeless Education Policy.</i> 1 <sup>st</sup> Motion: Peter Moulton 2 <sup>nd</sup> Motion: Fernando Aceves Absences: Michelle Ramos and Angel Sepúlveda-Parnell Abstentions: None The motion passed with seven votes: Motion passed unanimously.
	Public Comments	None.
<b>III.K</b>	Director's Evaluation Process and Timeline	Bacsafrá and Zamora provided an overview of the Director's Evaluation process and timeline.
	Public Comments	None.
<b>III.B</b>	Bylaws/Policy Committee Report: 1) Resignations 2) Vacancy Policy 3) Election Results 4) Quorum Policy 5) Suspension and Expulsion Policy	Bylaws Committee members presented following items to the Board: 1) Letters of Resignation from Michelle Ramos, Angel Sepúlveda-Parnell, and Antonio Gonzalez, 2) Bylaws- Vacancy Policy, 3) Election Results, 4) Quorum Policy Revision, 5) Suspension and Expulsion Policy Revision  <i>Item 1: Letters of Resignation from Michelle Ramos, Angel Sepúlveda-Parnell, and Antonio Gonzalez</i> <i>A motion was made to approve the Letters of Resignations from Michelle Ramos, Angel Sepúlveda-Parnell, and Antonio Gonzalez</i> 1 <sup>st</sup> Motion: Fernando Aceves 2 <sup>nd</sup> Motion: Peter Moulton Absences: Michelle Ramos, Angel Sepúlveda-Parnell Abstentions: none Motion passed with seven votes.  <i>Item 2: Bylaws- Vacancy Policy</i> <i>A motion was made to appoint Fernando Aceves for the Parent Representative 1 year term vacancy position.</i> 1 <sup>st</sup> Motion: Erandi Zamora 2 <sup>nd</sup> Motion: Gustavo Gonzalez Absences: Michelle Ramos, Angel Sepúlveda-Parnell Abstentions: Fernando Aceves Motion passed with six votes.  <i>Item 3: Election Results</i> <i>Board discussed a discovery disqualifying a community representative candidate</i>

		<p><i>from the recent election.</i>  <i>A motion was made to approve the invalidation of the recent Community Representative Election Results.</i>  1st Motion: Brandi Zamora  2nd Motion: Gustavo Gonzalez  Absences: Michelle Ramos, Angel Sepúlveda-Parnell  Abstentions: none  Motion passed with seven votes.</p> <p><i>Item 4: Quorum Policy Revision</i>  <i>A motion was made to approve the Quorum Policy Revision</i>  1st Motion: Peter Moulton  2nd Motion: Fernando Aceves  Absences:, Michelle Ramos, Angel Sepúlveda-Parnell  Abstentions: none  Motion passed with seven votes.</p> <p><i>Item 5: Suspension and Expulsion Policy Revision</i>  <i>A motion was made to approve the Suspension and Expulsion Policy Revision</i>  1st Motion: Peter Moulton  2nd Motion: Fernando Aceves  Absences:, Michelle Ramos, Angel Sepúlveda-Parnell  Abstentions: none  Motion passed with seven votes.</p>
	Public Comments	None.
<b>IV. Informational Items</b>		
IV.A	Monthly Financials	Gasper Magallanes, EdTec, presented an overview of the monthly financials.
<b>V. Closed Session</b>		
V.A	Personnel Contract	Started 9:10PM Ended 9:40PM
<b>VI. Open Session</b>		
VI	Closed Session Board Action	Board announced that the Board has renewed the Academic Director's contract.
<b>V. Future Meetings- August 18 @5:30PM</b>		
<b>VI. Future Agenda Items</b>		
1) ASES 2) Diversity		
<b>VII. Adjournment</b>		
<i>A motion was made to adjourn the board meeting.</i> 1 <sup>st</sup> Motion: Jenny Bacsafra 2 <sup>nd</sup> Motion: Perla Campos Absences: Michelle Ramos, Angel Sepúlveda-Parnell Abstentions: none The motion passed unanimously by all board members present.  The board meeting was adjourned at 9:47PM.		



Minutos de la reunión  
viernes, 16 de junio del 2017  
5:30PM – Salón 7

**I. Preliminar**

I.A y B			
La reunión fue comenzada por Jennifer Bacsafrá a las 5:40PM			
Nombre	Papel	Presente	Ausente
Fernando Aceves	Padre (14-17)	x (8:14PM)	
Michelle Ramos	Madre (15-18)		x
Jennifer Bacsafrá	Madre (16-19)	x	
Angel Sepúlveda-Parnell	Personal (14-17)		x
Antonio González	Maestro (15-18)	x	
Perla Campos	Maestra (16-19)	x	
Gustavo González	Miembro comunitario (14-17)	x (5:47PM)	
Peter Moulton	Miembro comunitario (15-18)	x	
Erandi Zamora	Miembro comunitario (16-19)	x	
Representante del CE	Representante del concilio estudiantil		x
Eduardo de León	Director Académico	x	
Teejay Bersola	Especialista de responsabilidad académica	x	

	Agenda	Acción
I.C	Aprobación de la agenda	<p><i>Se hizo una moción para aprobar la agenda del 16 de junio del 2017 con los cambios – se movió artículo IIIB hasta después del artículo IIIC.</i></p> <p>1° Moción: Peter Moulton 2° Moción: Perla Campos Ausencias: Gustavo González, Michelle Ramos, , Fernando Aceves, Angel Sepúlveda-Parnell Abstenciones: Ninguna La moción fue aprobada con cinco votos: Moción aprobada con unanimidad</p>
I.D	Aprobación de los minutos	<p><i>Se hizo una moción para aprobar los minutos del 19 de mayo del 2017.</i></p> <p>1° Moción: Perla Campos 2° Moción: Erandi Zamora Ausencias: Gustavo González, Michelle Ramos, Fernando Aceves, Angel Sepúlveda-Parnell Abstenciones: Peter Moulton La moción fue aprobada con cuatro votos.</p>
I.E	Misión	La misión fue leída en voz alta.

**II. Normas de comunicación**

II.A.	Comentarios públicos	<ol style="list-style-type: none"> <li>Padres de estudiantes en ASES compartieron sus inquietudes con los cambios recientes a la póliza de matriculación de ASES.</li> <li>Personal de LAS: Maestras Novia y Suárez agradecieron el trabajo del comité de finanzas sobre las compensaciones para empleados certificados.</li> <li>Personal de LAS, Pedro León, comento sobre diversidad en LAS y la necesidad de seguir explorando esta conversación.</li> <li>Bersola compartió los resultados del examen de práctica de SAT que los estudiantes del octavo grado tomaron en mayo. Estudiantes de LAS sobrepasaron a otros estudiantes de octavo grado que tomaron el examen al nivel estatal.</li> <li>Bacsafrá leyó un correo electrónico escrito por Robert Stoltz, un padre de LAS, expresando su gratitud hacia LAS por la experiencia educacional ejemplar que su hijo recibió en sus nueve años en LAS.</li> <li>Moulton solicitó que La Mesa Directiva le diera seguimiento al comentario sobre diversidad.</li> </ol>
II.B.1.	Programa de ASES	de León presentó un resumen del programa de ASES, incluyendo los cambios recientes a la póliza de matriculación y la razón de los cambios.
III.	<b>ARTÍCULOS DE DISCUSIÓN Y/O ACCIÓN</b>	
III.A	Aprobación de actualización anual de LCAP	Bersola presentó la actualización anual de LCAP. <i>Se hizo una moción para aprobar la actualización anual de LCAP de LAS.</i>



		<p>1° Moción: Peter Moulton  2° Moción: Antonio González  Ausencias: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstenciones: Ninguna  La moción fue aprobada con seis votos. Moción aprobada con unanimidad.</p>
	Comentarios públicos	Ninguno
<b>III.C</b>	Presupuesto de LAS del año fiscal 2018 y revisión al salario del personal certificado	<p>Gasper Magallanes, de EdTec, presento los siguientes artículos: 1) Implementación de asistencia de STRS para el año fiscal 2017, 2) presupuesto de LAS del año fiscal 2018, y 3) las revisiones a los salarios del personal certificado.</p> <p><i>Artículo 1: Implementación de asistencia de STRS para el año fiscal 2017</i>  <i>Se hizo una moción para aprobar este alivio.</i>  1° Moción: Peter Moulton  2° Moción: Jennifer Bacsafra  Ausencias: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstenciones: Antonio González, Perla Campos  Moción aprobada con 4 votos.</p> <p><i>Artículo 2: Presupuesto de LAS del año fiscal 2018</i>  <i>Se hizo una moción para aprobar el presupuesto del año fiscal 2018.</i>  1° Moción: Peter Moulton  2° Moción: Gustavo González  Ausencias: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstenciones: Ninguna  Moción aprobada con seis votos.</p> <p><i>Artículo 3: Revisiones a los salarios del personal certificado</i>  <i>Se hizo una moción para aprobar las revisiones al salario del personal certificado.</i>  1° Moción: Peter Moulton  2° Moción: Erandi Zamora  Ausencias: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstenciones: Antonio González, Perla Campos  Moción aprobada con cuatro votos.</p>
	Comentarios públicos	Ninguno
<b>III.D</b>	Registros de la cuenta bancaria del mes de abril y mayo	<p>La Mesa Directiva reviso los registros de la cuenta bancaria del mes de abril y mayo.</p> <p><i>Se hizo una moción para aprobar los registros de la cuenta bancaria del mes de abril.</i>  1° Moción: Peter Moulton  2° Moción: Gustavo González  Ausencias: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstenciones: Antonio González, Perla Campos  Moción aprobada con 4 votos.</p> <p><i>Se hizo una moción para aprobar los registros de la cuenta bancaria del mes de mayo.</i>  1° Moción: Peter Moulton  2° Moción: Gustavo González  Ausencias: Fernando Aceves, Michelle Ramos, Angel Sepúlveda-Parnell  Abstenciones: Antonio González, Perla Campos  Moción aprobada con 4 votos.</p>
	Comentarios públicos	Ninguno
<b>III.E</b>	Desarrollo de la Mesa Directiva	Los miembros de la Mesa Directiva llenaron una encuesta que incluía la encuesta del fin de año y posibles fechas para los retiros y desarrollo de liderazgo
	Comentarios públicos	Ninguno
<b>III.F</b>	Resolución de cuenta de protección educacional	<p><i>Gasper Magallanes, de EdTec y el liderazgo escolar presentaron un resumen.</i>  <i>Se hizo una moción para aprobar la resolución.</i>  1° Moción: Peter Moulton</p>

		2° Moción: Perla Campos Ausencias: Michelle Ramos y Angel Sepúlveda-Parnell Abstenciones: Ninguna Moción aprobara con siete votos: Moción aprobada con unanimidad.
	Comentarios públicos	Ninguno
III.G	Solicitud de Title 1	<i>Gasper Magallanes, de EdTec y el liderazgo escolar presentaron un resumen. Se hizo una moción para aprobar la solicitud de Title 1.</i> 1° Moción: Peter Moulton 2° Moción: Erandi Zamora Ausencias: Michelle Ramos y Angel Sepúlveda-Parnell Abstenciones: Ninguna Moción aprobara con siete votos: Moción aprobada con unanimidad.
	Comentarios públicos	Ninguno
III.H	Certificación de garantías	<i>Gasper Magallanes, de EdTec y el liderazgo escolar presentaron un resumen. Se hizo una moción para aprobar la certificación.</i> 1° Moción: Fernando Aceves 2° Moción: Jenny Bacsafrá Ausencias: Michelle Ramos y Angel Sepúlveda-Parnell Abstenciones: Ninguna Moción aprobara con siete votos: Moción aprobada con unanimidad.
	Comentarios públicos	Ninguno
III.I	Certificación de protección de oración	<i>Gasper Magallanes, de EdTec y el liderazgo escolar presentaron un resumen. Se hizo una moción para aprobar la certificación.</i> 1° Moción: Fernando Aceves 2° Moción: Jenny Bacsafrá Ausencias: Michelle Ramos y Angel Sepúlveda-Parnell Abstenciones: Ninguna Moción aprobara con siete votos: Moción aprobada con unanimidad.
	Comentarios públicos	Ninguno
III.J	Póliza de educación para estudiantes sin vivienda	<i>Gasper Magallanes, de EdTec y el liderazgo escolar presentaron un resumen. Se hizo una moción para aprobar la póliza.</i> 1° Moción: Peter Moulton 2° Moción: Fernando Aceves Ausencias: Michelle Ramos y Angel Sepúlveda-Parnell Abstenciones: Ninguna Moción aprobara con siete votos: Moción aprobada con unanimidad.
	Comentarios públicos	Ninguno
III.K	Proceso y línea de tiempo de la evaluación del Director Académico	Bacsafrá y Zamora Presentaron un resumen del proceso y la línea de tiempo de la evaluación del Director Académico.
	Comentarios públicos	Ninguno
III.B	Reporte del Comité de estatutos y pólizas: 1) Resignaciones 2) Póliza de vacaciones 3) Resultados de las elecciones 4) Póliza de quórum 5) Póliza de suspensión y expulsión	El comité de estatutos y pólizas presentó los siguientes artículos a la Mesa Directiva: 1) Cartas de resignación de parte de Michelle Ramos, Angel Sepúlveda-Parnell y Antonio González; 2) Póliza de vacaciones; 3) Resultados de las elecciones; 4) Póliza de quórum; 5) Revisión de póliza de suspensión y expulsión  <i>Artículo 1: Cartas de resignación de parte de Michelle Ramos, Angel Sepúlveda-Parnell y Antonio González</i> <i>Se hizo una moción para aprobar las cartas de resignación de Michelle Ramos, Angel Sepúlveda-Parnell y Antonio González</i> 1° Moción: Fernando Aceves 2° Moción: Peter Moulton Ausencias: Michelle Ramos y Angel Sepúlveda-Parnell Abstenciones: Ninguna Moción aprobara con siete votos: Moción aprobada con unanimidad.  <i>Artículo 2: Póliza de vacaciones</i> <i>Se hizo una moción para nombrar a Fernando Aceves a la vacancia de representante de padres, con un término de 1 año.</i>

		<p>1º Moción: Erandi Zamora  2º Moción: Gustavo González  Ausencias: Michelle Ramos, Angel Sepúlveda-Parnell  Abstenciones: Fernando Aceves  Moción aprobada con seis votos.</p> <p><i>Artículo 3: Resultados de las elecciones</i>  <i>La Mesa Directiva habló sobre un descubrimiento que descalifica a una de las candidatas a representante comunitario.</i>  <i>Se hizo una moción para aprobar la invalidación de los resultados de las recientes elecciones.</i>  1º Moción: Erandi Zamora  2º Moción: Gustavo González  Ausencias: Michelle Ramos, Angel Sepúlveda-Parnell  Abstenciones: Ninguna  Moción aprobada con siete votos: Moción aprobada con unanimidad.</p> <p><i>Artículo 4: Revisión de póliza de quórum</i>  <i>Se hizo una moción para aprobar la revisión de la póliza de quórum.</i>  1º Moción: Peter Moulton  2º Moción: Fernando Aceves  Ausencias: Michelle Ramos y Angel Sepúlveda-Parnell  Abstenciones: Ninguna  Moción aprobada con siete votos: Moción aprobada con unanimidad.</p> <p><i>Artículo 5: Revisión de la póliza de suspensión y expulsión</i>  <i>Se hizo una moción para aprobar la revisión de la póliza de expulsión y suspensión</i>  1º Moción: Peter Moulton  2º Moción: Fernando Aceves  Ausencias: Michelle Ramos y Angel Sepúlveda-Parnell  Abstenciones: Ninguna  Moción aprobada con siete votos: Moción aprobada con unanimidad.</p>
	Comentarios públicos	Ninguno
<b>IV. Artículos de información</b>		
IV.A	Estados financieros mensuales	Gasper Magallanes, de EdTec, presentó un resumen de los estados financieros del mes.
<b>V. Cesión cerrada</b>		
V.A	Contratos del personal	Comenzó: 9:10PM Terminó: 9:40PM
<b>VI. Cesión abierta</b>		
VI	Acción tomada durante la cesión cerrada	La Mesa Directiva anuncio la renovación del contrato del Director Académico, Eduardo de Leon.
<b>V. Próxima Reunión – 18 de agosto a las 5:30PM</b>		
<b>VI. Próximos artículos</b>		
1) ASES		
2) Diversidad		
<b>VII. Conclusión</b>		
<i>Se hizo una moción para concluir la reunión.</i>		
1º Moción: Jenny Bacsafra		
2º Moción: Perla Campos		
Ausencias: Michelle Ramos y Angel Sepúlveda-Parnell		
Abstenciones: Ninguna		
Moción aprobada con siete votos: Moción aprobada con unanimidad.		
La reunión se concluyo a las 9:47PM.		

**LANGUAGE ACADEMY OF SACRAMENTO**  
**A Two-Way Spanish Immersion Public Charter School**  
 2850 49<sup>th</sup> Street, Sacramento, CA 95817



Regular Board Meeting - Minutes  
 Friday, August 18, 2017  
 5:30PM in Room 7

**I. Preliminary**

**I.A and B** Meeting was called to order by Perla Campos at 5:36PM

Name	Role	Present	Absent
Kathy Petree	Parent (17-20)	x	
Jennifer Bacsafra	Parent (16-19)	x	
Fernando Aceves	Parent (17-18)		x
Adriana Yañez-Gutiérrez	Staff (17-20)	x	
Perla Campos	Teacher (16-19)	x	
Vacant	Teacher (17-18)		
Vacant	Community Member (17-20)		
Erandi Zamora	Community Member (16-19)		x
Peter Moulton	Community Member (16-18)		x
SC Representative	Student Council Representative		x
Eduardo de León	Academic Director	x	
Teejay Bersola	Academic Accountability Specialist	x	

Agenda	Action
<b>I.C</b> Approval of Agenda	<i>A motion was made to approve the August 18, 2017 agenda.</i> 1 <sup>st</sup> Motion: Jennifer Bacsafra 2 <sup>nd</sup> Motion: Adriana Yañez-Gutiérrez Absences: Erandi Zamora, Peter Moulton, Fernando Aceves Abstentions: None The motion passed with four votes: Motion passed unanimously.
<b>I.D</b> Approval of Minutes	No action.
<b>I.E</b> Mission	The mission was read aloud.

**II. Communications Norms**

<b>II.A.</b> Public Comments	1) de León discussed the school-wide plan for the upcoming eclipse event. 2) Bacsafra provided Parent Council updates about PIQUE, Bullying, and Enrichment.
<b>II.B.1.</b> Beginning of the School Year	de León provided an overview of the first week at LAS.
<b>II.B.2</b> Cultural Equity Grant Program and Camelia Symphony Orchestra	Bersola presented the LAS partnership with the Camelia Symphony Orchestra for the FY18.
<b>III.B.3</b> ASES Update	de León provided an update about the ASES program and announced the upcoming ASES meeting with concerned families on September 30 <sup>th</sup> .

**III. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION**

<b>III.A</b> June and July Check Registers	Board reviewed the June and July check registers.  <i>A motion was made to approve the June check register.</i> 1st Motion: Jennifer Bacsafra 2nd Motion: Adriana Yañez-Gutiérrez Absences: Erandi Zamora, Peter Moulton, Fernando Aceves Abstentions: Kathy Petree Motion passed with three votes.  <i>A motion was made to approve the July check register.</i> 1st Motion: Jennifer Bacsafra 2nd Motion: Adriana Yañez-Gutiérrez Absences: Erandi Zamora, Peter Moulton, Fernando Aceves Abstentions: none Motion passed with four votes.
Public Comments	None

III.B	Bylaws/Policy Committee- Board Elections	<p>Bersola shared information about the tentative dates for the board elections as well as the revised candidate application.</p> <p>Board agreed on the following election timeline: All applications due September 1st 5:00PM</p> <p>For Community Representative Candidates</p> <ul style="list-style-type: none"> <li>• Interviews will be on Friday, September 15, 2017 at 5:30PM</li> <li>• Town Hall Meeting for candidates will be held on Wednesday, September 20, 2017 at 8:30AM and 5:30PM</li> <li>• All stakeholder votes will be received by Monday, October 2, 2017 by 5:00PM</li> <li>• New Community Representative Board member will be announced by October 13, 2017.</li> </ul> <p>For (Certificated- 1 Year Term) Staff Representative Candidates</p> <ul style="list-style-type: none"> <li>• All applicants Declaration of Candidacy profiles will be emailed to all staff and displayed in the staff lounge by Tuesday, September 5, 2017</li> <li>• All stakeholder votes will be received by Friday, September 8, 2017 by 5:00PM</li> <li>• New Staff Representative Board member will be announced by Wednesday, September 13, 2017</li> </ul> <p><i>A motion was made to approve the above timeline.</i> 1st Motion: Jennifer Bacsafra 2nd Motion: Kathy Petree Absences: Erandi Zamora, Peter Moulton, Fernando Aceves Abstentions: none Motion passed with four votes.</p>
	Public Comments	None.
III.C	Board Development	Board members discussed creating a doodle poll for Friday, Saturday and Sunday dates in October for possible board retreat dates.
	Public Comments	None.
IV	<b>Informational Items</b>	
IV.A	Monthly Financials	Gasper Magallanes, EdTec, provided the EOY Financial Summary to the board.
<b>V. Future Meetings</b> September 15, 2017		
<b>VI. Future Agenda Items</b> 1) LAS Enrollment Process		
<p><b>VII. Adjournment</b> <i>A motion was made to adjourn the board meeting.</i> 1<sup>st</sup> Motion: Adriana Yañez-Gutiérrez 2<sup>nd</sup> Motion: Jennifer Bacsafra Absences: Erandi Zamora, Peter Moulton, Fernando Aceves Abstentions: None The motion passed unanimously by all board members present.</p> <p>The board meeting was adjourned at 7:02PM.</p>		



Minutos de la reunión  
 viernes, el 18 de agosto del 2017  
 5:30 PM – salón 7

**I. Preliminar**

**I. A y B** La reunión fue comenzada por Perla Campos a las 5:36PM

Nombre	Papel	Presente	Ausente
Kathy Petree	Madre (17-20)	x	
Jennifer Bacsafrá	Madre (16-19)	x	
Fernando Aceves	Padre (17-18)		x
Adriana Yañez-Gutiérrez	Personal (17-20)	x	
Perla Campos	Maestra (16-19)	x	
Vacante	Maestra (17-18)		
Vacante	Representante comunitario (17-20)		
Erandi Zamora	Representante comunitario (16-19)		x
Peter Moulton	Representante comunitario (16-18)		x
Representante	Representante del concilio estudiantil		x
Eduardo de León	Director Académico	x	
Teejay Bersola	Especialista de responsabilidad académica	x	

	Agenda	Acción
<b>I.C</b>	Aprobación de la agenda	<i>Se hizo una moción para aprobar la agenda del 18 de agosto del 2017.</i> 1ª Moción: Jennifer Bacsafrá 2ª Moción: Adriana Yañez-Gutiérrez Ausencias: Erandi Zamora, Peter Moulton, Fernando Aceves Abstenciones: Ninguna La moción fue aprobada con cuatro votos: moción aprobada con unanimidad.
<b>I.D</b>	Aprobación de los minutos	No hubo acción
<b>I.E</b>	Misión	La misión fue leída en voz alta.

**II. Normas de comunicación**

<b>II.A.</b>	Comentarios públicos	1) de León hablo sobre el plan diseñado para el evento del eclipse solar. 2) Bacsafrá presentó noticias del concilio de padres acerca de PIQUE, enriquecimiento y el acoso (bullying).
<b>II.B.1.</b>	Inicio del año escolar	de León presentó un resumen de la primera semana de escuela en LAS.
<b>II.B.2</b>	Programa de equidad cultural y la Orquesta Sinfónica Camelia	Bersola presentó la nueva colaboración con la Orquesta Sinfónica Camelia para este año escolar.
<b>III.B.3</b>	Noticias recientes de ASES	de León presentó noticias recientes sobre el programa de ASES y anuncio la reunión con familias que se llevará a cabo el 30 de septiembre.

**III. ARTÍCULOS DE DISCUSIÓN Y/O ACCION**

<b>III.A</b>	Registros de la cuenta bancaria del mes de junio y julio	La Mesa Directiva revisó los registros de la cuenta bancaria del mes de junio y julio.  <i>Se hizo una moción para aprobar los registros de la cuanta bancaria del mes de junio.</i> 1ª Moción : Jennifer Bacsafrá 2ª Moción: Adriana Yañez-Gutiérrez Ausencias: Erandi Zamora, Peter Moulton, Fernando Aceves Abstenciones: Kathy Petree La moción fue aprobada con tres votos.  <i>Se hizo una moción para aprobar los registros de la cuanta bancaria del mes de julio.</i> 1ª Moción: Jennifer Bacsafrá 2ª Moción: Adriana Yañez-Gutiérrez Ausencias: Erandi Zamora, Peter Moulton, Fernando Aceves Abstenciones: Ninguna La moción fue aprobada con cuatro votos.
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	Comentarios públicos	Ninguno
III.B	Elecciones de la Mesa Directiva - Comité de estatutos y pólizas	<p>Bersola compartió información sobre las fechas posibles para las elecciones de la Mesa Directiva al igual que la solicitud de candidatura actualizada.</p> <p>La Mesa Directiva aprobó la siguiente línea de tiempo para las elecciones. Todas las solicitudes deben ser entregadas antes del 1 de septiembre a las 5:00PM</p> <p>Candidatos de representante comunitario:</p> <ul style="list-style-type: none"> <li>• Entrevistas serán el viernes, 15 de septiembre a las 5:30PM</li> <li>• Reuniones de asamblea serán el miércoles, 20 de septiembre a las 8:30AM y 5:30PM</li> <li>• Los votos deben ser recibidos para el lunes, 2 de octubre a las 5:00PM</li> <li>• El nuevo representante comunitario será anunciado el 13 de octubre.</li> </ul> <p>Candidatos de representante de personal certificado:</p> <ul style="list-style-type: none"> <li>• Las declaraciones de candidatura serán enviadas por correo electrónico al personal el 5 de septiembre</li> <li>• Los votos serán recibidos para el viernes 8 de septiembre del 2017 a las 5:00PM</li> <li>• Nuevo representante será anunciado el miércoles, 13 de septiembre</li> </ul> <p><i>Se hizo una moción para aprobar la línea de tiempo</i>  1ª Moción: Jennifer Bacsafrá  2ª Moción: Kathy Petree  Ausencias: Erandi Zamora, Peter Moulton, Fernando Aceves  Abstenciones: Ninguna  La moción fue aprobada con cuatro votos.</p>
	Comentarios públicos	Ninguno
III.C	Desarrollo de la Mesa Directiva	Miembros de la Mesa Directiva hablaron sobre la creación de una encuesta de doodle para fechas posibles para el retiro.
	Comentarios públicos	Ninguno
IV	Artículos de información	
IV.A	Estados financieros del mes	Gasper Magallanes, de EdTec, presentó un resumen del estado financiero del fin del año fiscal.
<b>V. Próximas reuniones</b> 15 de septiembre del 2017		
<b>VI. Artículos para la próxima reunión</b> 1) Proceso de matriculación de LAS		
<b>VII. Clausura</b> <i>Se hizo una moción para terminar la reunión.</i> 1ª Moción: Adriana Yañez-Gutiérrez 2ª Moción: Jennifer Bacsafrá Ausencias: Erandi Zamora, Peter Moulton, Fernando Aceves Abstenciones: Ninguna La moción fue aprobada con unanimidad por todos los presentes. La reunión fue terminada a las 7:02PM.		



A California Public School

Agenda Item# IIB1

**Board Meeting Date:** September 15, 2017

**Subject:** Student Council

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** Student Council

Student Council representatives will provide an update of activity to date.

**Estimated Time of Presentation:** 5 min.  
**Submitted By:** Student Council  
**Date:** 9.12.17

**Pertinent Pages in**  
( ) Charter, pages \_\_\_\_\_  
( ) MOU, pages \_\_\_\_\_





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Agenda Artículo# IIB1

**Fecha de la Reunión:** 15 de septiembre del 2017

**Tema:** Concilio estudiantil

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Concilio estudiantil

El concilio estudiantil presentará un resumen de sus actividades.

Tiempo estimado para la presentación: 5 min.  
Entregado por: Concilio estudiantil  
Fecha: 9.12.17

Páginas pertinentes en:  
( ) La constitución, páginas \_\_\_\_\_  
( ) MOU, páginas \_\_\_\_\_



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Agenda Item# IIB2

**Board Meeting Date:** September 15, 2017

**Subject:** Parent Council

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** Parent Council

Parent Council representatives will provide an update of activity to date.

<p>Estimated Time of Presentation: 5 min. Submitted By: Parent Council Date: 9.12.17</p>	<p>Pertinent Pages in ( ) Charter, pages _____ ( ) MOU, pages _____</p>
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Agenda Artículo# IIB2

**Fecha de la Reunión:** 15 de septiembre del 2017

**Tema:** Concilio de padres

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Concilio de padres

El concilio de padres presentará un resumen de sus actividades.

Tiempo estimado para la presentación: 5 min.  
Entregado por: Concilio de padres  
Fecha: 9.12.17

Páginas pertinentes en:  
( ) La constitución, páginas \_\_\_\_\_  
( ) MOU, páginas \_\_\_\_\_



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Agenda Item# IIB3

**Board Meeting Date:** September 15, 2017

**Subject:** ASES Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** School Leadership

School Leadership will provide a summary of any new information or subsequent steps relevant to the ASES program at LAS.

**Estimated Time of Presentation:** 5 min.  
**Submitted By:** School Leadership  
**Date:** 9.12.17

**Pertinent Pages in**  
( ) Charter, pages \_\_\_\_\_  
( ) MOU, pages \_\_\_\_\_



A California Public School

Agenda Artículo# IIB3

**Fecha de la Reunión:** 15 de septiembre del 2017

**Tema:** Noticias recientes de ASES

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Liderazgo Escolar

El liderazgo escolar presentará un resumen de cualquier informacion nueva o pasos siguientes relacionados al programa de ASES en LAS.

Tiempo estimado para la presentación: 5 min.  
Entregado por: Liderazgo Escolar  
Fecha: 9.12.17

Páginas pertinentes en:  
( ) La constitución, páginas \_\_\_\_\_  
( ) MOU, páginas \_\_\_\_\_



A California Public School

Agenda Item IIIA

**Board Meeting Date:** September 15, 2017

**Subject:**

**Item 1: LAS Board- Election Update**

**Item 2: Candidate Interviews**

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference (for discussion only)
- Conference/Action
- Action

**Committee:** School Leadership

**Item 1: LAS Board Election Update**

Candidates:

- 1) Teacher Representative (1 year term 2017-18 Teacher Representative)
  - a) Susana Mercado
  - b) Irene Rodriguez
- 2) Community Representative Position (3 year term 2017-20 Community Representative)
  - a) Aracely Campa de Ramirez
  - b) Ravindar Singh

**Item 2: Community Representative Candidate Interviews**

Interview Questions:

1. As an introduction to LAS, we would like to highlight our mission to all candidates: Our mission is to create a learning community where students learn bilingual knowledge and skills to develop positive self-esteem, pride, confidence and respect. We strive to teach leadership skills to these students to promote social justice and create positive change in society. With this in mind, can you tell us what motivated you to apply to be a LAS board member?
2. As a Board, we strive to bring diversity of knowledge, expertise and life skills to our Board meetings. What strengths/areas of expertise would you bring to the board?
3. As a board member, your time commitment will vary from year to year, depending on the committees you join. Some committees are more time-intensive than others, depending on the issues being presented to the Board that year. This time-commitment is on top of the monthly general Board meetings you will be required to attend. Are you able to fulfill the time commitment required by the Board (monthly Board meetings, at least two committee meetings a month - usually held at 4:00pm, create committee agendas and Board resolutions, ongoing communication via email, etc.)?



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**Attachments:**

1. Aracely Campa de Ramirez – Declaration of Candidacy
2. Aracely Campa de Ramirez – Resume and Letter to the Governing Board
3. Ravindar Singh – Declaration of Candidacy
4. Ravindar Singh – Resume

	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafrá				
Aceves, Fernando				
Moulton, Peter				
Vacant				
Zamora, Erandi				
Yañez-Gutiérrez, Adriana				
Campos, Perla				
Vacant				
Totals:				

<p><b>Estimated Time of Presentation:</b> 30 min  <b>Submitted By:</b> School Leadership  <b>Date:</b> 9.7.17</p>
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<p><b>Pertinent Pages in</b>  <input type="checkbox"/> Charter, pgs _____ <input type="checkbox"/> Bylaws, pgs _____  <input type="checkbox"/> MOU, pgs _____ <input type="checkbox"/> Policy _____</p>
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Agenda Artículo# IIIA

**Fecha de la Reunión:** 15 de septiembre del 2017

**Tema:**

**Artículo 1: Elecciones de la Mesa Directiva**

**Artículo 2: Entrevistas de los candidatos**

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Comité de pólizas y estatutos/elecciones de la Mesa Directiva

**Artículo 1: Elecciones de la Mesa Directiva**

**Candidatos**

1. Representante de Maestro/as (termino de 1 año 2017-2018)
  - a. Susana Mercado
  - b. Irene Rodríguez
2. Representante (termino de 3 años 2017-2020)
  - a. Aracely Campa de Ramírez
  - b. Ravindar Singh

**Artículo 2: Entrevistas de los candidatos**

**Preguntas para las entrevistas**

1. Como una introducción a LAS, nos gustaría enfatizar nuestra misión a todos los candidatos: Nuestra misión es crear una comunidad de aprendizaje donde los estudiantes puedan obtener conocimientos bilingües y destrezas para desarrollar una autoestima positivo, orgullo, confianza y respeto. Nos esforzamos en enseñar destrezas de liderazgo a nuestros estudiante para fomentar la justicia social y crear un cambio positivo en la sociedad. Con esto en mente, ¿qué te motivó a aplicar a una posición en la Mesa Directiva?
2. Como miembros de la Mesa Directiva, nos esforzamos en traer una diversidad de conocimientos, especializaciones y experiencias a nuestras reuniones. ¿Qué habilidades, fortalezas, o áreas de especialización traerás a LAS?
3. Como miembro de la Mesa Directiva, el tiempo que comprometerás varia año con año, dependiendo en los comités de cuales seas parte. Algunos comités requieren mas tiempo que otros, dependiendo en los asuntos que la Mesa Directiva esté tratando ese año. Este compromiso es adicional a la reuniones de la Mesa Directiva. ¿Puedes comprometer el tiempo requerido por la Mesa Directiva? Esto incluye reuniones mensuales de la Mesa Directiva, por lo menos dos reuniones de comité por mes, la creación de agendas y resoluciones y contacto constante a través de correo electrónico.





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**Documentos adjuntos:**

1. Aracely Campa de Ramirez – Declaración de candidatura
2. Aracely Campa de Ramirez – curriculum vitae y carta a la Mesa Directiva
3. Ravindar Singh – Declaracion de candidatura
4. Ravindar Singh – curriculum vitae

	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafrá				
Aceves, Fernando				
Moulton, Peter				
Vacante				
Zamora, Erandi				
Yañez-Gutiérrez, Adriana				
Campos, Perla				
Vacante				
Total:				

**Tiempo estimado para la presentación: 30 min.**  
**Entregado por: Liderazgo Escolar**  
**Fecha: 9.7.17**

**Pertinent Pages in**  
 ( ) Charter, pgs \_\_\_\_\_ ( ) Bylaws, pgs \_\_\_\_\_  
 ( ) MOU, pgs \_\_\_\_\_ ( ) Policy \_\_\_\_\_

Language Academy of Sacramento  
Declaration of Candidacy for the Governing Board Representative

Deadline: Friday, September 1, 2017  
Send it via email or in person by 5:00PM

Declaration of Candidacy for Governing Board: (Please choose one)

Community Representative       Parent Representative       Staff Representative

I, Aracely Campa, am announcing my candidacy for the Governing Board Representative position.

I believe I am qualified for this position because: (maximum 100 words)

I have worked in public service for over a decade in various capacities. As a legislative staffer, to members of the State Legislature, I have worked on numerous pieces of legislation and budget matters that have affected the education of our children statewide. In addition to my work experience, I also hold a Bachelor's degree in Government and a Master's Degree in Public Policy and Administration from Sacramento State University. I gained valuable and extensive experience working on budgets and program costs through my experience in the MPPA program that can serve me well as a potential future representative of the board. Lastly, I am fully bilingual in both Spanish and English and regularly use both languages at home and in the workplace.

My priorities for the LAS Governing Board are: (maximum 100 words)

- To encourage additional cultural activities around historical events for the children
- To create a travel abroad program to a host Latin-American city or town for 8th grade children during the summer months.
- To make learning a second language an enthusiastic and fun experience
- To increase parental involvement
- To increase children's interaction through the creation of a buddy system with younger and older children
- To make LAS the best it can be

Other comments: (maximum 50 words)

See cover letter

*\*Please attach a current resume*

I am aware that if I am voted in as a member of the LAS Governing Board, I must commit to:

- ◆ Attending the Governing Board's monthly (and occasionally more frequent) meetings
- ◆ Attending the Governing Board retreats
- ◆ Attending assigned committee meetings
- ◆ Parent Representative Only- Attending monthly Parent Council and Parent Association Meetings
- ◆ Attending trainings and/or workshops (in addition to those offered during Board meetings) so as to learn the roles and responsibilities of Charter School Board members
- ◆ *By signing this document, I certify that in the last 60 months I have NOT been a parent/guardian of a matriculated student at LAS, and I have not been a paid employee or consultant of the school.*

Aracely Campa de Ramirez

Print Name

Aracely Campa de Ramirez

Signature

Doclet signed by Aracely Campa de Ramirez  
DN: cn=Aracely Campa de Ramirez, o=Office of Senator  
Ben Housley, ou=senator@camp@johnson.com, c=US  
Date: 2017.09.01 15:23:19 -0700

09-01-17

Date

September 1, 2017

The Governing Board  
Language Academy of Sacramento  
2850 49<sup>th</sup> Street  
Sacramento, CA 95817

Re: Declaration of Candidacy for Governing Board Community Representative

Dear Governing Board:

For the last decade, I have had the privilege of working in public service. As a staffer to members of the State Legislature, I have worked on numerous pieces of legislation and budget matters that have affected the education of our children statewide. Although it has been a wonderful learning experience, I hunger for the need to make a difference in my own community. I can think of no better way to accomplish this than to serve as a board member for a school whose mission I strive to embody.

As a second generation Mexican – American young woman, my family struggled to assist me with the development of my Spanish skills post a proficient level. Through practice, determination and a constant search for the few Spanish books available in our town's small library, I was able to continue to learn to write and read fluently in Spanish throughout my childhood – an opportunity not enjoyed by all. I only wish there were more language academies out there that were accessible to all children. That is the beauty of this school and what it stands for - especially in light of an increasingly globalized environment. I share the priority of The Language Academy and recognize the need to educate our world's future leaders in a culturally sensitive and dynamic way.

Thank you for your consideration of my candidacy.

Sincerely,

Aracely Campa De Ramirez

# Aracely Campa de Ramirez

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## WORK EXPERIENCE:

### Capitol Director

Office of Senator Ben Hueso – Sacramento, CA

January 2014- Present

- Manage Senator's Capitol Office and legislative package. Duties include: Managing staff and day to day operations of the Capitol office. Staffing legislation in housing protection, tenant disclosures, state vehicle fuel efficiencies, and trade. Collaborating with all bill sponsors to coordinate legislative efforts. Preparing Senator for all his committees and Floor Session by providing detailed briefings on legislation before the house, providing staff recommendations and background materials, managing all co-author and floor jockey requests, training and supervising new legislative staff on the legislative process, providing assistance by crafting and translating (press) documents in Spanish.
  - Staff Senator on G.O. Committee, transportation, and Latino Caucus.
- Accomplishments Include:**
- 2016 – 100% of bills signed by the Governor

### Legislative Consultant (Governor Appointment)

Department of General Services (DGS) (Office of Legislative Affairs) – W. Sacramento, CA August 2011 – Dec 2013

- Assisted Deputy Director with supervision and coordination of the Legislative Affairs Office of DGS.
  - Duties included: reviewing and producing legislative analysis of bills impacting DGS and Enrolled Bill Reports for the Governor's Office, tracking and monitoring legislation, making recommendations on bills to Governor's Office, meeting with legislators, legislative staff, and lobbyists, to discuss strategies, bill amendments and DGS positions, providing expert testimony during hearings, drafting position letters and legislative correspondence.
  - Legislative portfolio included: Real Estate Services Division, Office of Administrative Hearings, Division of the State Architect, Fleet and Asset Management and State Printing matters. Conducted bi-monthly legislative meetings for all Managers and Deputy Directors on pending legislation, legislative reports and budget issues.
  - Prepared and briefed Department Director on matters before the Legislature.
  - Assisted Deputy Director in preparing the Director of DGS and the State Architect for Senate confirmation hearing. This included gathering support on his behalf, providing briefings on all matters to be addressed during the hearing, arranging and attending meetings with Senate Rules Committee staff and with individual Members.
  - Attended executive level meetings on behalf of Deputy Director.
  - Assisted in hiring, training and mentoring new staff.
- Accomplishments Include:**
- Drafting Regulations- Assisted in drafting regulations and coordinating efforts on American with Disabilities Act (ADA) Compliance and reconciled the regulations between the Federal and State Governments. Worked with Senate leadership, disability advocates and the Building Standards Commission.
  - Negotiations- Successfully negotiated key terms and conditions of the sale of a highly valuable parcel under State ownership. Collaborated with state and local governmental entities to reach agreement by all parties.
  - Reports- Drafted Budget Change Proposal requests to Department of Finance and drafted and reviewed department reports to the Legislature.
  - Sponsored legislation- Managed and staffed DGS sponsored legislation (100% legislative pass record and signature approvals). This includes attending all policy committee hearings, testifying on behalf of the Department before the Legislature, working with committee staff and Author's staff, submitting correspondence in support and lobbying members and staff on the Department's behalf.

### Legislative Director

Office of Assembly Member Nora Campos - Sacramento, CA

December 2010 – August 2011.

**Accomplishments:**

- Water, Parks and Wildlife Committee- Served as lead staff on the Committee. Provided briefings and staff recommendations.

# Aracely Campa de Ramirez

- Hexavalent Chromium Standards- Staffed legislation on establishing maximum contaminant levels on Chromium 6. Collaborated with the Office of Environmental Health Hazard Assessment and the Department of Public health. Coordinated all press and speaking points - including high profile press conferences.

## Legislative Director

Office of Assembly Member Anna M. Caballero - Sacramento, California

August 2007 -- November 2009

## Accomplishments:

- 2009 Water Bond- Served as lead staff on discussions and corresponding legislative package.
- Negotiated with multiple stakeholders, including Members of leadership of both houses and coordinated bi-partisan effort with Members and staff.
- Served as lead staff and successfully obtained Governor's signature on AB 1265, a measure to delay implementation of the 2009 bond to the 2012 ballot.
- Made recommendations and prepared Member for Assembly Water, Parks, and Wildlife Committee, Joint Conference Committee on Water, and Assembly Budget Subcommittee number 3 on Natural Resources.

## Legislative Aide

Office of Assemblyman Jose Solorio - Sacramento, California

December 2006 -- July 2007

## Campaign Activity

### Campaign Coordinator

Luis Chavez/Jose Solorio for Senate 2014

July 2014 -- November 2014

- Serve as lead coordinator for Spanish speaking volunteers for contested Democratic seats for November 2014 election.
- Duties include: Providing training for predictive dialing systems, including developing training protocols and power point presentations, developing robust Spanish speaker volunteer lists and conducting outreach, coordinating and scheduling volunteers using volgistics systems, providing general assistance during nightly phone banking operations and coordinating Spanish speaking walkers in Senate District 14's precincts.

### Campaign Coordinator

Caballero for State Senate -- Salinas, California

Fall 2010

- Managed and coordinated campaign activities for Member in Salinas headquarter office, including: recruitment of volunteers, managing bi-lingual phone banking operations, providing daily updates to campaign staff and Member.
- Organized volunteers for precinct walking and GOTV.

## EDUCATION:

California State University, Sacramento  
Master of Public Policy and Administration  
Certificate in Collaborative Policy

Received Spring 2011

Bachelor of Arts, Government  
Phi Sigma Alpha Honor Society

Received Spring 2007

Water Education Foundation  
Water Leader's

Alum 2009

References Upon Request

**Language Academy of Sacramento  
Declaration of Candidacy for the Governing Board Representative**

*Deadline: Friday, September 1, 2017  
Send it via email or in person by 5:00PM*

Declaration of Candidacy for Governing Board: (Please choose one)

Community Representative       Parent Representative       Staff Representative

I, Ravindar Singh, am announcing my candidacy for the Governing Board Representative position.

I believe I am qualified for this position because: (maximum 100 words)

I believe I am qualified for the positions because:

Visionary leadership and executive oversight experience  
Goal-setting and strategic planning skills  
Proven value as a strategic advisor  
Proven ability to work collaboratively within a multidisciplinary group  
Strong communication skills and ability to build consensus  
Industry expertise

My priorities for the LAS Governing Board are: (maximum 100 words)

My priorities for the LAS Governing Board is to help accomplish the missions: create a learning community where students: 1. Utilize bilingual (Spanish and English) academic knowledge and skills in real-world situations and diverse settings. (BILITERACY), 2. Develop and exhibit positive self-esteem, pride, confidence and respect for themselves and others. (CONFIDENCE AND LIFE SKILLS), and 3. Demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society. (LEADERSHIP AND CRITICAL THINKING)

Other comments: (maximum 50 words)

As a young professional I would be honored to be apart for LAS Governing Board.

*\*Please attach a current resume*

I am aware that if I am voted in as a member of the LAS Governing Board, I must commit to:

- ◆ Attending the Governing Board's monthly (and occasionally more frequent) meetings
- ◆ Attending the Governing Board retreats
- ◆ Attending assigned committee meetings
- ◆ Parent Representative Only- Attending monthly Parent Council and Parent Association Meetings
- ◆ Attending trainings and/or workshops (in addition to those offered during Board meetings) so as to learn the roles and responsibilities of Charter School Board members
- ◆ *By signing this document, I certify that in the last 60 months I have NOT been a parent/guardian of a matriculated student at LAS, and I have not been a paid employee or consultant of the school.*

Ravindar Singh

Print Name

Ravindar Singh

Signature

Digitally signed by Ravindar Singh  
DN: cn=Ravindar Singh, o=LAS,  
email=ravindar.singh@laspeach.org, ou=US  
Date: 2017.09.01 15:25:20 -07'00

09/01/17

Date

## Ravindar Singh

### *Objective:*

An experienced professional in the quest of acquiring challenging opportunities to explore the skill sets required in the field of quality assurance and contribute towards organizational growth and development. Adept at quality assurance, I have 5 years of experience in coordinating various operational processes to ensure that the finished products meet the specified quality standards on a consistent basis.

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### *PROFESSIONAL EXPERIENCE:*

#### **WellSpace Health**

**April 2016 - Current**

Community Engagement Coordinator

- Developed and implemented public relations program
- Researched, wrote and placed media releases
- Sourced and interviewed people for potential news stories
- Researched and wrote career profiles for WellSpace Health
- Liaised with local print media journalists and photographers
- Set-up of displays in health centers foyers

#### **WellSpace Health**

**November 2015 – April 2016**

Healthcare Administrative Assistant:

- Review and evaluate the quality of finished products against the prescribed standards and report deviations
- Generate necessary reports for analysis of the QA coordinator and submission to the research and development department
- Answer the queries put forth by the staff for information on QA standards
- Compile all reports together and prepare the required graphs and statistical reports for analysis by the management
- Prepare presentations and other learning tools for training the staff on QA standards

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### *EDUCATION*

University of Phoenix 2015 (Summa-Cum-Laude)  
Bachelors of Science Degree in Healthcare Administration

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### *PROFESSIONAL DEVELOPMENT*

WellSpace Health – Consumer Advisory Sub-Committee  
Metro Edge – Community Engagement Committee  
Metro Edge – Membership & Event Committee

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### *COMMUNITY INVOLVEMENT*

Volunteer – Juvenile Diabetes Research Foundation – Sacramento, CA  
Volunteer – Shriners Hospital Kids Day – Sacramento, CA



A California Public School

Agenda Item# IIIB

**Board Meeting Date:** September 15, 2017

**Subject:** Board Development

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Background:**

Item 1: Board Members Required Documents (**attached**)

- 1) Board Member Job Description
- 2) Board Committee Member Job Description
- 3) Board Member Expertise and Experience Profile
- 4) Emergency Cards
- 5) Conflict of Interest (Form 700)

Item 2: Board Retreat

- 1) 9:00AM-1:00PM Sunday, October 8, 2017

**Recommendation**

The School Leadership recommends that the Board complete the required documents delineated in Item 1.

Governing Board	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafra				
Aceves, Fernando				
Moulton, Peter				
Vacant				
Zamora, Erandi				
Yañez-Gutiérrez, Adriana				
Campos, Perla				
Vacant				
Totals:				

<b>Estimated Time of Presentation:</b> 10 min <b>Submitted By:</b> Bersola <b>Date:</b> 9.8.17	<b>Pertinent Pages in</b> ( ) Charter, pages _____ ( ) MOU, pages _____
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A California Public School

Agenda Artículo# IIIB

**Fecha de la Reunión:** 15 de septiembre del 2017

**Tema:** Desarrollo de la Mesa Directiva

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Contexto:**

Artículo 1: Documentos requeridos de los miembros ejecutivos de la Mesa Directiva (**adjuntos**):

1. Descripción de posición de miembro de la Mesa Directiva
2. Descripción de posición de miembro de un comité
3. Perfil de experiencia de miembro de la Mesa Directiva
4. Tarjetas de emergencia
5. Conflictos de interés (Formulario 700)

Artículo 2: Retiro de La Mesa Directiva

1. 9:00AM – 1:00PM el domingo 8 de octubre del 2017

**Recomendación:**

1. El Liderazgo Escolar recomienda que la Mesa Directiva complete los documentos delineados en el artículo 1.

Mesa Directiva	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafrá				
Aceves, Fernando				
Moulton, Peter				
Vacante				
Zamora, Erandi				
Yañez-Gutiérrez, Adriana				
Campos, Perla				
Vacante				
Total:				

<b>Tiempo estimado para la presentación:</b> 10 min. <b>Entregado por:</b> Bersola <b>Fecha:</b> 9.8.17	<b>Páginas pertinentes en:</b> ( ) La constitución, páginas _____ ( ) MOU, páginas _____
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**Language Academy of  
Sacramento Job Description  
Member of the Board of Directors**

Board members are expected to serve the community of the Language Academy of Sacramento Charter School by ensuring that there is competent leadership and adequate resources available to accomplish the school's mission. Collectively, board members understand that they are responsible to ensure that the school's education program and operations are aligned with the school's charter and bylaws as well as all applicable laws and regulations. In addition, the board is responsible for ensuring the school's fiscal health and ensuring that fiscal systems, procedures, and processes are in place. Members of the Board of Directors are expected to be available to participate on committees and at board meetings as fully informed members.

Board member commitments are as follows:

In General

1. Advocate on behalf of Language Academy of Sacramento Charter School, to promote high academic achievement, the mission of the school, and to secure funding and other support for the organization.
2. During Board votes, Directors shall subordinate individual agendas, and agendas of the member's constituency to the goals of the entity. If for any reason the Board member was not present during discussion of an item up for vote, they should abstain from voting.
3. Share information from committee meetings with the Board by preparing and presenting an Executive Summary for the next regularly scheduled Board meeting. Share Board meeting information with member's constituencies. Board members will share said information from the point of view of the Board. If a Board member states her or his opinion about a Board matter, it will be clearly stated as such. In sharing information from committee meetings and board meetings, Board members will share the appropriate sections of the latest minutes, committee or board deliberations, resolution, and decisions taken by the Board.
4. Comply with Brown Act regulations, LAS Code of Ethics and Board norms.
5. Keep abreast of charter school issues through research, reading, and attendance at workshops.

Board meetings

1. Attend and actively participate in all regularly scheduled Board meetings, arriving on time and remaining until the meeting has ended. Directors will be allowed two (2) absences due to emergencies per fiscal year. It is mandatory for all Directors to attend all special Board meetings. Board members will make every attempt to schedule special meetings at a time when all Board members can be present.
2. Prepare for meetings by reading the Board packet and being ready to discuss with an open mind the issues at hand. In addition, Board members will be responsible for obtaining the information shared during any Board meetings for which they have been absent.

Board committees

1. Participate on two board committees and chair one of the committees. Directors will be allowed two (2) absences per fiscal year. It is mandatory for all directors to attend all special committee meetings. Board members will make every attempt to schedule committee meetings and special meetings at a time when all members can be present. Board members will be responsible for obtaining the information shared during any committee meeting for which they have been absent.

Governing Member Name: Reference Only \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Adopted March 2011, Revised October 2013

# Language Academy of Sacramento

## Job Description

### Member of Board Committees

Governing Board Committees: Standing Committees and Ad-hoc Committees are advisory groups to the LAS Governing Board. They are the main “vehicles” to get Board work done and ensure stakeholder participation/input. Collectively, committee members understand that they are responsible to ensure that the school’s education program and operations are aligned with the school’s charter and bylaws as well as all applicable laws and regulations. In addition, committee members consider the school’s academic and fiscal health in recommending decisions to the Governing Board.

#### Committee Membership

All board committees will be chaired by one Board Member. Composition of each committee will vary and will be determined by the Governing Board, staff and parents. Membership is determined at the beginning of each school year with the coordination of the Board President, Academic Director, staff and parents. Membership on the committee automatically determines voting rights. All meetings are public and may be attended by the public however, only committee members will have voting privileges.

#### Obligations of Committee Members

1. Attend and actively participate in all regularly scheduled committee meetings, arriving on time and remaining until the meeting is ended. Members will be allowed two (2) absences per fiscal year. It is mandatory for all members to attend all special committee meetings. Committees will make every attempt to schedule regular and special meetings at a time when all committee members can be present.
2. Prepare for meetings by reading the agenda and being ready to discuss with an open mind the issues at hand. In addition, committee members will be responsible for obtaining the information shared during any Committee meetings for which they have been absent.
3. During Committee votes, members shall subordinate individual agendas, and agendas of the member’s constituency to the goals of the entity. If for any reason a member does not participate in the discussion of an item, they should abstain from voting.
4. Share information from committee meetings with member’s constituencies in sharing information from committee meetings, members will share the appropriate sections of the latest minutes, committee deliberations, resolution, and decisions taken by the Committee.
5. Follow the Committee norms and Code of Ethics.

Committee Member Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Adopted October 2013

Board Governance

CODE OF ETHICS FOR COMMITTEE MEMBERS

As a member of the \_\_\_\_\_ Committee, I shall promote the best interests of the School as a whole and, to that end, shall adhere to the following ethical standards:

Equity in Attitude

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

Trustworthiness In Stewardship

- I will be accountable to the public by representing School policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in School affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of School resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

Honor In Conduct

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the committee and the Governing Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Integrity Of Character

- I will refuse to surrender judgment to any individual or group at the expense of the School as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the School if disclosed.

Commitment To Service

- I will focus my attention on fulfilling the Committee's responsibilities
- I will diligently prepare for and attend Committee meetings.
- I will avoid personal involvement in activities the Board has delegated to the School Leadership.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

Student-Centered Focus

- I will be continuously guided by what is best for all students of the School.

\_\_\_\_\_  
Committee Member Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Language Academy of Sacramento Board Composition Analysis**

<b>Areas of Experience and/or Expertise</b>	<b>Members with Experience and/or Expertise</b>
Curriculum & Instruction	
Standards & Assessment	
Management & Leadership	
Financial Management	
Education Law	
NonProfit Corporate Law	
Community and Public Relations	
Parent Relations	
Staffing & Personnel	
Organization Development	
Facilities & Real Estate	
Fundraising	
Technology	
Grant Writing	

<b>Constituencies/Representation</b>	<b>Members with Experience and/or Expertise</b>
Higher Education	
Business/Employers	
Community Organizations	
Staff	
Parents	
Students	
Male	
Female	
African American	
Asian	
Caucasian	
Latino	
Am. Indian	

<b>Leadership Qualities</b>	<b>Members with Experience and/or Expertise</b>
Prior Board Experience	
Prior Board Chair Experience	
Management Experience	
Conflict Resolution Capacity	
Reputation for Honesty, Integrity	
Supports School's Mission	
Action Oriented	
Caring	
Thoughtful & Deliberate	

# IDENTIFICATION AND EMERGENCY INFORMATION

## Language Academy of Sacramento

Teacher Name: \_\_\_\_\_  
aid Trip: \_\_\_\_\_

**LEGAL NAME:**

\_\_\_\_\_ Gender:  M  F

Last Name                      First Name                      Middle

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Mailing Address                      City                      Zip Code                      Date of Birth

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Home Phone                                              Mobile Phone

---

Student's Name: \_\_\_\_\_ Relation: \_\_\_\_\_

**IN CASE OF AN EMERGENCY, PLEASE NOTIFY:**

Name \_\_\_\_\_ Relation \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relation \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relation \_\_\_\_\_ Phone \_\_\_\_\_

**INSURANCE AND HEALTH INFORMATION:**

Insurance Carrier: \_\_\_\_\_ Member Number: \_\_\_\_\_

Doctor: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Dentist: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Allergies:**  Yes  No                      If yes, type of allergies \_\_\_\_\_

**Asthma:**  Yes  No                      If yes, indicate medication \_\_\_\_\_

**Diabetes:**  Yes  No                      If yes, do you need insulin \_\_\_\_\_

**Seizures:**  Yes  No                      If yes, indicate medication \_\_\_\_\_

**Heart Problems:**  Yes  No                      If yes, please explain \_\_\_\_\_

**Wears Glasses:**  Yes  No                      **Wears Contacts:**  Yes  No

**Hearing Loss:**  Yes  No                      **Bee Stings:**  Yes  No

Medication(s) taken regularly: \_\_\_\_\_

Other medical problems or restrictions: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Office Use Only:

Date of Fieldtrip: \_\_\_\_\_ Ride on Bus:  Taking own car:

Copy of Insurance:

**COVER PAGE**

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

**2. Jurisdiction of Office (Check at least one box)**

- State  Judge or Court Commissioner (Statewide Jurisdiction)
- Multi-County \_\_\_\_\_  County of \_\_\_\_\_
- City of \_\_\_\_\_  Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

- Annual: The period covered is January 1, 2016, through December 31, 2016.
- or- The period covered is \_\_\_\_\_, through December 31, 2016.
- Assuming Office: Date assumed \_\_\_\_\_
- Leaving Office: Date Left \_\_\_\_\_ (Check one)
  - The period covered is January 1, 2016, through the date of leaving office.
  - or-  The period covered is \_\_\_\_\_, through the date of leaving office.
- Candidate: Election year \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: \_\_\_\_\_**

**Schedules attached**

- Schedule A-1 - Investments – schedule attached
- Schedule A-2 - Investments – schedule attached
- Schedule B - Real Property – schedule attached
- Schedule C - Income, Loans, & Business Positions – schedule attached
- Schedule D - Income - Gifts – schedule attached
- Schedule E - Income - Gifts - Travel Payments – schedule attached

-or-

None - No reportable interests on any schedule

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
 (Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER ( ) E-MAIL ADDRESS

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed \_\_\_\_\_ Signature \_\_\_\_\_  
 (month, day, year) (File the originally signed statement with your filing official.)



A California Public School

Agenda Item# IIC

**Board Meeting Date:** September 15, 2017

**Subject:** LAS Enrollment

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** School Leadership

**Background:** At the request of the LAS Governing Board, school leadership has compiled information that may be relevant to a discussion about enrollment and the diversity of students that are being served at LAS.

The following are excerpts from the LAS Charter petition (2014-2019):

**Element 7: Means to Achieve Racial/Ethnic Balance**

*Governing Law: The means by which the school will achieve a racial and ethnic balance among its pupils that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted.*

*-California Education Code Section 47605(b)(5)(G)*

LAS will strive to ensure that the student population of the School will be reflective of the general population residing within the territorial jurisdiction of the District. LAS will monitor the racial and ethnic balance among its students on an annual basis, to try to achieve a racially and ethnically diverse student population. These strategies will include:

- Developing an enrollment timeline and process that allows for a broad-based recruiting and application process
- Engaging in outreach efforts and making presentations via neighborhood groups, community organizations, churches, other leadership organizations, and local preschools
- Advertising enrollment openings through marketing brochures, posting flyers in neighborhoods, distributing flyers at local grocery stores, and/or TV/radio public service announcements targeted towards diverse populations, and when needed, in various languages.

LAS shall not discriminate against any pupil on the basis of the characteristics, whether actual or perceived, as listed in Education Code section 220, including, but not necessarily limited to the following: Disability, gender, nationality, race, ethnicity, religion, sexual orientation, or any association with a person or group with one or more of the above actual or perceived characteristics.

**Racial and Ethnic Balance**

In an effort to achieve a racial and ethnic balance among students that is reflective of SCUSD's demographics, the Language Academy of Sacramento implements a student recruitment strategy that includes, but is not necessarily limited to, the following strategies:

- An enrollment process that includes a timeline that allows for a broad-based recruiting and application process.
- Promotional and informational materials that appeal to all of the various racial and ethnic groups represented in SCUSD
- Promotional and informational materials in languages other than English to appeal to limited-English-proficient populations.
- Distribution of promotional and informational materials to a broad variety of community groups and agencies that serve the various racial, ethnic, and interest groups represented in SCUSD.





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- Focused recruitment of groups in which LAS is underrepresented, using brochures, public meetings, and other venues.
- Outreach meetings in several areas of SCUSD to reach prospective students and parents.

As a K-8 school, LAS does the majority of its recruitment for Kindergarten. In order to do this, LAS conducts outreach to various programs serving young children. This includes providing every preschool in the surrounding neighborhood such as Oak Park with recruitment materials in English and Spanish and multiple languages as needed. It is LAS's intention to outreach to the SCUSD's racially and ethnically diverse community by ensuring that its recruitment materials are available in English and Spanish and other languages as needed to communicate the charter school's mission and educational program.

**LAS Recruitment Efforts**

Location	Description of Outreach Activities
Community Resources (including but not limited to the list below): <ul style="list-style-type: none"> <li>• SCUSD Annual School Readiness Fair</li> <li>• Fruit Ridge Head Start Program</li> <li>• Fruit Ridge Preschool</li> <li>• Sacramento Hispanic Chamber of Commerce</li> <li>• Hmong/Mien/Lao Community Action Network</li> <li>• Sacramento Area Congregations Together- ACT</li> <li>• Oak Park Neighborhood Association</li> <li>• Latino Coalition for A Healthy California</li> <li>• California State University, Sacramento (including educational fairs and information sharing with the College of Education)</li> <li>• La Familia Counseling Center</li> <li>• MIND Institute</li> <li>• Ronald McDonald House Charities</li> <li>• Sol Collective Community Center</li> <li>• CSUS, Society for Hispanic Professional Engineers</li> </ul>	Information sessions (if feasible), flyer distribution
LAS Community Events <ul style="list-style-type: none"> <li>• Health and Science Fair</li> <li>• Summer Carnival</li> <li>• Math Conference</li> <li>• Family Reading Night</li> </ul>	Information session, flyer distribution
Press Releases: <ul style="list-style-type: none"> <li>• El Hispano Newspaper</li> <li>• Vida en el Valle Newspaper</li> <li>• Radio La Grande (97.9)</li> </ul>	Press releases to newspapers, radio and television stations
Supermarkets	Flyer distribution
Libraries and local businesses	Flyer distribution
Sacramento HUD Housing	Flyer distribution
Having a presence at...	Sacramento World Music and Dance Festival, California State Fairs, cultural festivals, Music Circus



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Targeted Outreach to Families with EL students	Flyer distribution and neighborhood survey walks with translators in Spanish, Cantonese, Tagalog, and other languages as feasible
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**Linguistic Balance**

LAS exists to serve the particular academic and linguistic needs of the large number of students in the Fruit Ridge area, and throughout SCUSD, who have a range of proficiency in English and/or Spanish. However, students who are not fluent in either Spanish or English will have an equal opportunity to enroll in the Language Academy. In order to provide for optimal implementation of the 90-10 model, the school strives to create linguistically balanced classrooms for the purpose of language learning and language sharing. The literature suggests that two-way immersion programs function best when classrooms are composed of one-third native Spanish speakers, one-third native English speakers, and one-third fully bilingual students (Lindholm-Leary & Hernandez, 2011; Lindholm-Leary, 2011).

	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafrá				
Aceves, Fernando				
Moulton, Peter				
Vacant				
Zamora, Erandi				
Yañez-Gutiérrez, Adriana				
Campos, Perla				
Vacant				
Totals:				

<b>Estimated Time of Presentation:</b> 10 min. <b>Submitted By:</b> School Leadership <b>Date:</b> 9.12.17
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<b>Pertinent Pages in</b> ( ) Charter, pages _____ ( ) MOU, pages _____
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**Academia de Idiomas de Sacramento**  
**Language Academy of Sacramento**  
 A Two-Way Spanish Immersion Charter School

A California Public School

Agenda Item# IIID

**Board Meeting Date:** September 15, 2017

**Subject:** LEA Addendum, School Plan, and Local Control Accountability Plan (LCAP) Overview

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Background:**

LAS Governing Board is responsible for the overall leadership, vision, and strategic planning for achieving the educational goals of the school as stated in the charter.

Governing Board members are responsible for:

- 1) Understanding the federal and the state's Accountability Progress Reporting (APR) system: AYP and API
- 2) Understanding the following LAS compliance documents and their funding implications:
  - A. Federal (Title 1 and Title 2 Funding)
    1. LEA (Local Educational Agency) Plan
    2. LEA Addendum
    3. School Strategic Plan
  - B. State (Local Control Funding Formula: LCFF)
    1. LCAP (Local Control Accountability Plan)
- 3) Reviewing and adopting via integrated approach, updates in LEA Addendum, School's Strategic Plan, and LCAP.

The Board will receive a series of presentation on the major components of the listed items above in the following months.

- September/October Meeting: Overview of the state's Accountability Progress Reporting (APR) system: AYP, API and of the compliance documents from the federal (LEA Plan, LEA Addendum, School Strategic Plan), the state (LCAP) and the integration of these documents
- November Meeting: Components of the SCUSD Charter Oversight's Annual Performance Report (APR) and the documents delineated above
- December- February Meeting: Mid-Year updates on LAS Academic Goals as stated in the LAS Charter and integrated in LCAP (LEA Addendum and School Strategic Plan)

	Aye	Nay	Abstai	Absent
Petree, Kathy				
Jennifer Bacsafra				
Aceves, Fernando				
Moulton, Peter				
Vacant				
Zamora, Erandi				
Yañez-Gutiérrez, Adriana				
Campos, Perla				
Vacant				
Totals:				

<b>Estimated Time of Presentation:</b> 20 min <b>Submitted By:</b> Bersola <b>Date:</b> 9.8.17	<b>Pertinent Pages in</b> ( ) Charter, pages _____ ( ) MOU, pages _____
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A California Public School

Agenda Artículo# IIID

**Fecha de la Reunión:** 15 de septiembre del 2017

**Tema:** Anexo de LEA, plan escolar y resumen de LCAP

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Contexto:**

La Mesa Directiva de LAS es responsable del liderazgo, la visión y la planeación estratégica para lograr las metas educacionales de la escuela como es indicado en el chárter.

Los miembros de la Mesa Directiva son responsables de:

1. Entender el sistema de reportaje de responsabilidad de progreso al nivel estatal y federal: AYP y API
2. Entender los siguientes documentos de conformidad y sus implicaciones al recaudar fondos.
  - A. Federal (Fondos de Title 1 y Title 2)
    1. Plan de agencia educacional local (LEA)
    2. Anexo de LEA
    3. Plan estratégico escolar
  - B. Estatal (Formula local de responsabilidad de fondos LCFF)
    1. LCAP
3. Revisar y adoptar actualizaciones en el anexo de LEA, el plan estratégico escolar y LCAP.

La Mesa Directiva recibirá una serie de presentaciones sobre los componentes mayores durante los próximos meses.

- Reunión de septiembre/octubre: Repaso del sistema de reportaje de responsabilidad de progreso: AYP, API y de los documentos de conformidad federales (plan de LEA, anexo de LEA, plan estratégico escolar) y estatales (LCAP)
- Reunión de noviembre: Componentes del reporte anual de desempeño del distrito escolar (APR) y los documentos delineados arriba
- Reunión de diciembre-febrero: Noticias de a mediados del año escolar sobre las metas académicas de LAS como indicadas en el chárter de LAS e integradas en LCAP.

	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafra				
Aceves, Fernando				
Moulton, Peter				
Vacante				
Zamora, Erandi				
Yañez-Gutiérrez, Adriana				
Campos, Perla				
Vacante				
Total:				

**Tiempo estimado para la presentación:** 20 min.  
**Entregado por:** Bersola  
**Fecha:** 9.8.16

**Páginas pertinentes en:**  
 ( ) La constitución, páginas \_\_\_\_\_  
 ( ) MOU, páginas \_\_\_\_\_



A California Public School

# Academia de Idiomas de Sacramento Language Academy of Sacramento

A Two-Way Spanish Immersion Charter School

Agenda Item# IIIE

**Board Meeting Date:** September 15, 2017

**Subject:** August Check Register

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** School Leadership

**Recommendation:**

School Leadership requests that the Governing Board review and approve the August 2017 check register.

**Documents Attached:**

1. August Check Register

August Check Register	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafrá				
Aceves, Fernando				
Moulton, Peter				
Vacant				
Zamora, Brandi				
Yañez-Gutiérrez, Adriana				
Campos, Perla				
Vacant				
Totals:				

<b>Estimated Time of Presentation:</b> 5 min <b>Submitted By:</b> School Leadership <b>Date:</b> 9.8.17	<b>Pertinent Pages in</b> ( ) Charter, pages _____ ( ) MOU, pages _____
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A California Public School

Agenda Artículo# IIIE

**Fecha de la Reunión:** 15 de septiembre del 2017

**Tema:** Registros de la cuenta bancaria del mes de agosto

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Liderazgo Escolar

**Recomendación:**

El Liderazgo Escolar solicita que la Mesa Directiva revise y apruebe los registros de la cuenta bancaria del mes de agosto del 2017.

**Documentos adjuntos:**

1. Registros de la cuenta bancaria del mes de agosto

Registros de la cuenta bancaria del mes de agosto	Aye	Nay	Abstain	Absent
Petree, Kathy				
Jennifer Bacsafra				
Aceves, Fernando				
Moulton, Peter				
Vacante				
Zamora, Brandi				
Yañez-Gutiérrez, Adriana				
Campos, Perla				
Vacante				
Total:				

**Tiempo estimado para la presentación:** 5 min.  
**Entregado por:** Liderazgo Escolar  
**Fecha:** 9.8.17

**Páginas pertinentes en:**  
 ( ) La constitución, páginas \_\_\_\_\_  
 ( ) MOU, páginas \_\_\_\_\_



**Check Register**

Language Academy of Sacramento  
August 2017

Grand Total 207,338.98

Vendor	Check Number	Void	Date	Description	Check Amount
ACCO Brands USA, LLC	6241		8/2/2017	Account #102715	556.81
CircleUp Education LLC	6242		8/2/2017	Inv #1553	3,700.00
Clever Prototypes, LLC (DBA Storyboard That)	6243		8/2/2017	PO# 1300-05 (Client: LASAC)	80.95
CPM Educational Program	6244		8/2/2017	Customer # 01-SLAN01 / PO # 1300-09	3,356.95
CustomInk	6245		8/2/2017	12464338	2,979.00
Department Of Justice	6246		8/2/2017	145921	32.00
Virginia Diaz	6247		8/2/2017	Parent as leaders thru Sacramento ACT & LAS	2,970.00
First Book	6248		8/2/2017	700038826	300.44
Gopher	6249		8/2/2017	Inv# 9310496	401.22
Grainger	6250		8/2/2017	Acct 872409131	1,258.10
I Love to Read in Spanish	6251		8/2/2017	70	2,041.55
LA Libreria	6252		8/2/2017	PO: 1200-22- classroom / (1-1952)	6,363.91
Lakeshore Learning Materials	6253		8/2/2017	4234760617	590.37
Isela Mendez	6254		8/2/2017	Reimbursement	22.50
Network Office Systems	6255		8/2/2017	Cust # 106532	685.43
Office Depot	6256		8/2/2017	38699179	9,053.04
Medco Supply Co.	6257		8/2/2017	F13638405-000	1,288.12
Pearson Education	6258		8/2/2017	Account #2502895	4,950.08
Promevo LLC	6259		8/2/2017	Quote # Q1.35466	1,428.00
Really Good Staff, Inc.	6260		8/2/2017	8961100	1,119.94
Riso Products of Sacramento	6261		8/2/2017	Contact	425.00
Sacramento City Unified School District/Accounting Services	6262		8/2/2017	Customer #1200	472.52
Social Thinking Publishing, Inc.	6263		8/2/2017	Cust_025887 / PO# 1300-15	58.65
Cynthia Suarez	6264		8/2/2017	Reimbursement	51.76
SupplyWorks	6265		8/2/2017	Acct 774035	320.87
Teachers Pay Teachers	6266		8/2/2017	Purchase Order #1300-10	274.73
Karina Vargas	6267		8/2/2017	Reimbursement	41.65
Jaime Lemus	6268		8/3/2017	Reimbursement	367.00
Sacramento City Unified School District/Accounting Services	6269		8/3/2017	Cust# 1200	55,349.38
Occupational Therapy for Children	6270		8/3/2017	Student Services	45.00
Judy Morales	6271		8/3/2017	Reimbursement	49.31

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Void	Date	Description	Check Amount
Network Office Systems	6272		8/3/2017	Cust # 106532	225.00
Windstream/PAE.TEC	6273		8/3/2017	5452612	2,687.33
Squar Milner LLP	6274		8/3/2017	Client # 35028MCC	3,165.00
Medco Supply Co.	6275		8/3/2017	F13638405-000	115.63
Super Duper Publications	6276		8/3/2017	cust # 1211273	79.95
Eddie Lomeli	6277		8/3/2017		750.00
Sundance Publishers	6278		8/3/2017	Acct #307827 0	2,075.76
Speech Corner	6279		8/3/2017	Inv# 13350 / PO # 1300-15	87.88
SupplyWorks	6280		8/3/2017	Acct #774035	550.04
Kaiser Foundation Health Plan Inc	6281		8/3/2017	Billing Unit: 996242604 (September 2017)	18,345.02
World of Wonders	6282		8/16/2017	Inv #33	185.38
Office Depot	6283		8/25/2017	38699179	7,929.89
Network Office Systems	6284		8/25/2017	Cust # 106532	221.91
Professional CPR	6285		8/25/2017	Inv # 761	3,315.44
Perla Campos	6286		8/25/2017		74.58
Graciela Castaneda	6287		8/25/2017	Reimbursement	545.25
Charter Safe	6288		8/25/2017	Customer ID# 1221	4,095.96
CustomInk	6289		8/25/2017		4,190.60
Eduardo De Leon	6290		8/25/2017		550.00
Department Of Justice	6291		8/25/2017	145921	192.00
Diverse Network Associates, Inc.	6292		8/25/2017		99.00
Stephanie Dobkin	6293		8/25/2017		1,848.40
Alonso Escareno	6294		8/25/2017		9,920.70
Estrellita, Inc.	6295		8/25/2017	Inv# 22450	984.80
Gemma Jauregui	6296		8/25/2017	Reimbursement	77.04
Lakeshore Learning Materials	6297		8/25/2017	Inv# 5430800817	314.39
Xana Macias	6298		8/25/2017	Reimbursement	140.07
Isela Mendez	6299		8/25/2017		1,398.08
Mid Pacific Engineering, Inc.	6300		8/25/2017	Client # L0050	600.00
Judith M Morales	6301		8/25/2017		51.67
Julia Newlin	6302		8/25/2017		246.03
Miguel Perez	6303		8/25/2017		228.27
Rosio Perez	6304		8/25/2017	Reimbursement	1,039.68
Kathleen Petree	6305		8/25/2017	Reimbursement	192.74
Andrea Rodriguez	6306		8/25/2017		498.54
Evelyn Sandoval	6307		8/25/2017		25.00
Scholastic Inc	6308		8/25/2017	00237836	495.29
Sierra Window Coverings	6309		8/25/2017		1,255.70
SYNCB/Amazon	6310		8/25/2017	Acc# 60457 8781 057806 8	1,980.24

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.



Vendor	Check Number	Void	Date	Description	Check Amount
Teachers College Reading & Writing Project	6311		8/25/2017	Conference Registration	825.00
Lisa Togioka-Fong	6312		8/25/2017		130.00
Vision Service Plan - CA	6313		8/25/2017	Account #12 242923 0001	1,767.00
Benchmark Education	6314		8/25/2017	Cust# 221905 / SO# 9228	6,126.53
Pro-Ed, Inc	6315		8/25/2017	Customer # 00989061	230.84
Gopher	6316		8/25/2017		390.42
Medco Supply Co.	6317		8/25/2017	F13638405-000	305.46
Scholastic Reading Club	6318		8/25/2017	Customer # 1491841787	100.00
Western Health Advantage	6319		8/25/2017	Group # 107631 A000 (September 2017)	10,011.92
De Lage Landen Financial Services, Inc	6320		8/25/2017	Acct# 232633	1,677.88
Granger	6321		8/25/2017	Acct # 872409131	289.55
Sutter Health Plus	6322		8/25/2017	Group ID: 086116 (September 2017)	8,243.72
Unum Life Insurance Company of America	6323		8/25/2017	Billing Number 0405535-001 1 (Sep 2017)	4,498.52
Riso Products of Sacramento	6324		8/25/2017	Acct# S1720	425.00
Total Education Solutions	6325		8/25/2017	12287	343.00
Sundance Publishers	6326		8/25/2017	IV165448	561.60

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.



A California Public School

Agenda Item# IVA

**Board Meeting Date:** September 15, 2017

**Subject:** Monthly Financials

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action

**Committee:** School Leadership and EdTec

Please find attached monthly financial summary and attachments from EdTec.

**Documents Attached:**

- Financial summary, including report out on FY 2017
- August 2017 Financials
- August 2017 Cash Flow
- August 2017 Balance Sheet

<p><b>Estimated Time of Presentation:</b> 15 min  <b>Submitted By:</b> School Leadership and EdTec  <b>Date:</b> 9.8.17</p>	<p><b>Pertinent Pages in</b>  <input type="checkbox"/> Charter, pages _____  <input type="checkbox"/> MOU, pages _____</p>
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A California Public School

Agenda Artículo# IVA

**Fecha de la Reunión:** 15 de septiembre del 2017

**Tema:** Estados financieros mensuales

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: \_\_\_\_\_)
- Conferencia/Acción
- Acción

**Comité:** Liderazgo Escolar y EdTec

Adjunto encontrará un resumen del los estados financieros del mes y reportes de EdTec.

**Documentos adjuntos:**

- Resumen de actividad financiera
- Finanzas del mes de octubre
- Flujo de efectivo del mes de octubre
- Saldo actual del mes de octubre

<p><b>Tiempo estimado para la presentación:</b> 15 min.  <b>Entregado por:</b> Liderazgo Escolar y EdTec  <b>Fecha:</b> 9.8.17</p>	<p><b>Páginas pertinentes en:</b>  <input type="checkbox"/> La constitución, páginas _____  <input type="checkbox"/> MOU, páginas _____</p>
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Business and Development Specialists  
for Charter Schools

## **Financial Summary of Activity through August 31, 2017**

Prepared for the Governing Board of the Language Academy of Sacramento  
Prepared by Gasper Magallanes, Sr. Director of Client Management & Development

### **FY 2017 Financials Update**

EdTec presented in August that the FY 2017 finances ended up better than prior month projections, but were still being finalized. The amounts reported were:

- \$5.96MM Revenues
- \$5.51MM Expenses
- Operating income of \$444K
- Fund balance of \$7.92MM and Available Cash on Hand of just over \$5MM

Since then, EdTec has posted year-end entries, including capitalizing all of the construction activity for Prop 1D and the Parking lot and booking associated depreciation. There was virtually little change relative to the projected figures last month:

- \$5.96MM Revenues (No change)
- \$5.51MM Expenses (\$6K difference)
- Operating income of \$451K
- Fund balance of \$7.92MM (\$6K higher) and Available Cash on Hand of just over \$5MM (no change)

EdTec submits the unaudited actuals to the state on September 15<sup>th</sup>, and then they will be audited. Not anticipating any negative changes, but there may be positive changes with the write off of some old liabilities from FY 2016 or earlier as part of the audit.

### **July and August 2017 Financial Activity**

- Total revenues: \$207K
- Total expenses: \$440K
- Relative to year to date expectations, biggest variance for revenues is property tax; Sacramento City Unified never pays according to the mandated schedule.
- Relative to the year to date expectations, most spending was lower than anticipated, much of which is likely timing related.
- Total cash on hand of \$5.29MM

### **Forecast Revisions**

No changes on the expense side, but EdTec has incorporated \$84K in anticipated revenues, with an additional \$14K in increased ASSES funding and \$70K in additional one-time funds. Relative to the adopted budget, LAS is projecting a \$181K better fund balance by June 2018. \$84K of the \$181K comes from the additional revenues being projected. \$97K comes from the better beginning fund balance, as FY 2017 ended up being a better year than we were thinking it would be when the FY 2018 budget was adopted this past June.

**The Language Academy of Sacramento**  
Budget vs. Actuals  
As of August 31, 2017

	Actual		Budget vs. Actual			Budget		
	Jul	Aug	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)
<b>SUMMARY Revenue</b>								
LCFF Entitlement	-	166,150	166,150	228,208	(62,058)	5,178,168	5,178,168	-
Federal Revenue	-	-	-	-	-	245,320	245,320	-
Other State Revenues	13,387	14,887	28,274	13,553	14,721	533,663	617,463	83,800
Local Revenues	2,322	9,363	11,685	1,832	9,852	57,000	57,000	-
Fundraising and Grants	-	670	670	9,167	(8,497)	55,000	55,000	-
<b>Total Revenue</b>	<b>15,709</b>	<b>191,070</b>	<b>206,779</b>	<b>252,761</b>	<b>(45,982)</b>	<b>6,069,151</b>	<b>6,152,951</b>	<b>83,800</b>
<b>Expenses</b>								
Compensation and Benefits	120,183	170,912	291,096	260,968	(30,128)	3,877,367	3,877,367	-
Books and Supplies	27,582	41,370	68,952	91,095	22,143	248,794	248,794	-
Services and Other Operating Expenditures	40,067	40,196	80,263	137,239	56,976	1,133,941	1,133,941	-
Depreciation	-	-	-	-	-	519,423	519,423	-
<b>Total Expenses</b>	<b>187,832</b>	<b>252,478</b>	<b>440,310</b>	<b>489,301</b>	<b>48,991</b>	<b>5,779,525</b>	<b>5,779,525</b>	<b>-</b>
<b>Operating Income</b>	<b>(172,123)</b>	<b>(61,408)</b>	<b>(233,531)</b>	<b>(236,540)</b>	<b>3,009</b>	<b>289,626</b>	<b>373,426</b>	<b>83,800</b>
<b>Fund Balance</b>								
Beginning Balance (Unaudited)	7,922,016	7,756,309	7,922,016	7,849,600	-	7,831,095	7,922,016	90,921
Year End Close Adjustment	6,416	-	6,416	-	-	-	6,416	6,416
Audit Adjustment	(172,123)	(61,408)	(233,531)	(236,540)	-	289,626	373,426	83,800
Operating Income	7,756,309	7,694,901	7,694,901	7,613,060	-	8,120,721	8,301,858	181,137
<b>Ending Fund Balance (Operating)</b>	<b>-</b>	<b>9,921</b>	<b>9,921</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Expenditure Activities</b>								
Ending Fund Balance (Including Capital Expenditure Activities)*	7,756,309	7,684,980	7,684,980	7,613,060	-	8,120,721	8,301,858	181,137

**Note on Capitalization and Depreciation**  
\*Throughout the year, EdTec reflects ongoing capital expenditure activities on the income statement. At year end, these expenses are capitalized and shifted to the balance sheet. Simultaneously, EdTec will then book the associated depreciation expense as well as any other depreciation expense from capitalized expense. The ending fund balance through the most recent month and year to date columns match the equity position on the balance sheet through the most recent month, which is reflective of the accounting approach throughout. The ending fund balance in the budget and forecast columns is reflective of where the fund balance is anticipated to be after capitalization and depreciation.

**Note on Debt Service**  
The interest component of debt service is reflected on the income statement. The principal component is reflected on the balance sheet, reducing the liability over time.

**The Language Academy of Sacramento**  
 Budget vs. Actuals  
 As of August 31, 2017

Detail	Actual		Budget vs. Actual				Budget		
	Jul	Aug	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining
<b>Enrollment Summary</b>									
K-3							282	-	
4-6						198	198	-	
7-8						107	107	-	
<b>Total Enrolled</b>						<b>587</b>	<b>587</b>	<b>-</b>	
<b>ADA %</b>						95.00%	95.00%		
K-3						95.00%	95.00%		
4-6						95.00%	95.00%		
7-8						95.00%	95.00%		
<b>Average</b>									
<b>ADA</b>						267.9	267.9		
K-3						188.1	188.1		
4-6						101.7	101.7		
7-8						557.7	557.7		
<b>Total/ADA</b>									

**The Language Academy of Sacramento**  
 Budget vs. Actuals  
 As of August 31, 2017

	Actual		Budget vs. Actual		Budget				
	Jul	Aug	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining
<b>REVENUE</b>									
<b>LCFF Entitlement</b>									
8011 Charter Schools LCFF - State Aid	-	166,150	166,150	177,298	(11,148)	3,492,610	3,492,610	-	3,326,460
8012 Education Protection Account Entitlement	-	-	-	-	-	663,140	663,140	-	663,140
8096 Charter Schools in Lieu of Property Taxes	-	-	-	50,910	(50,910)	1,022,418	1,022,418	-	1,022,418
<b>SUBTOTAL - LCFF Entitlement</b>	-	166,150	166,150	228,208	(62,058)	5,178,168	5,178,168	-	5,012,018
<b>Federal Revenue</b>									
8100 Federal Revenue	-	-	-	-	-	71,755	71,755	-	71,755
8181 Special Education - Entitlement	-	-	-	-	-	170,955	170,955	-	170,955
8291 Title I	-	-	-	-	-	2,610	2,610	-	2,610
8292 Title II	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL - Federal Income</b>	-	-	-	-	-	245,320	245,320	-	245,320
<b>Other State Revenues</b>									
8300 Other State Revenues	-	1,500	1,500	-	1,500	-	-	-	(1,500)
8319 Other State Apportionments - Prior Years	13,387	13,387	26,774	13,553	13,221	282,729	282,729	-	255,955
8381 Special Education - Entitlement (State)	-	-	-	-	-	100,935	100,935	-	100,935
8560 State Lottery Revenue	-	-	-	-	-	70,000	70,000	-	70,000
8590 All Other State Revenue	-	-	-	-	-	150,000	163,800	70,000	70,000
8596 ASEs	-	-	-	-	-	-	-	13,800	163,800
<b>SUBTOTAL - Other State Income</b>	13,387	14,887	28,274	13,553	14,721	533,663	617,463	83,800	589,189
<b>Other Local Revenue</b>									
8600 Other Local Revenue	-	4,138	4,138	1,000	3,138	6,000	6,000	-	1,862
8636 Uniforms	-	2,005	2,005	167	1,838	1,000	1,000	-	(1,005)
8638 Merchandise Sales	-	175	1,202	667	535	4,000	4,000	-	2,798
8660 Interest	1,026	1,000	1,000	-	1,000	6,000	6,000	-	5,000
8670 Fees and Contracts	-	-	-	-	-	35,000	35,000	-	35,000
8693 Field Trips	-	-	-	-	-	5,000	5,000	-	5,000
8699 All Other Local Revenue	-	2,044	3,341	-	3,341	-	-	-	(3,341)
8999 Uncategorized Revenue	1,296	2,044	3,341	-	3,341	-	-	-	(3,341)
<b>SUBTOTAL - Local Revenues</b>	2,322	9,363	11,665	1,833	9,852	57,000	57,000	-	45,315
<b>Donations/Fundraising</b>									
8800 Donations/Fundraising	-	200	200	2,500	(2,300)	15,000	15,000	-	14,800
8801 Donations - Parents	-	202	202	2,500	(2,298)	15,000	15,000	-	14,798
8802 Donations - Private	-	267	267	4,167	(3,899)	25,000	25,000	-	24,733
8803 Fundraising	-	670	670	9,167	(8,497)	55,000	55,000	-	54,330
<b>SUBTOTAL - Fundraising and Grants</b>	-	1,339	1,339	16,734	(15,395)	115,000	115,000	-	114,661
<b>TOTAL REVENUE</b>	15,709	191,070	206,779	252,761	(45,982)	6,069,151	6,152,951	83,800	5,946,172

**The Language Academy of Sacramento**  
 Budget vs. Actuals  
 As of August 31, 2017

	Actual		Budget vs. Actual			Budget			
	Jul	Aug	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining
<b>EXPENSES</b>									
<b>Compensation &amp; Benefits</b>									
1000 Certified Salaries									
1100 Teachers Salaries	(0)	16,736	16,736	-	(16,736)	1,758,160	1,758,160	-	1,741,423
1101 Teacher - Stipends	884	-	884	-	(884)	14,800	14,800	-	13,916
1103 Teacher - Substitute Pay	-	104	104	-	(104)	88,450	88,450	-	88,346
1300 Certificated Supervisor & Administrator Salaries	8,874	17,748	17,748	17,748	(0)	106,489	106,489	-	88,741
1311 Certificated SPED	4,684	18,235	39,196	39,196	20,961	235,175	235,175	-	216,940
1920 Other Cert - Summer	3,660	3,680	9,300	9,300	5,620	9,300	9,300	-	5,620
1940 Academic Accountability & Intervention	2,573	6,186	8,759	23,087	14,329	138,524	138,524	-	128,766
<b>SUBTOTAL - Certificated Employees</b>	<b>20,694</b>	<b>45,451</b>	<b>66,145</b>	<b>89,331</b>	<b>23,186</b>	<b>2,350,899</b>	<b>2,350,899</b>	<b>-</b>	<b>2,284,753</b>
<b>Classified Salaries</b>									
2000 Classified Instructional Aide Salaries	-	3,678	3,678	1,473	(2,205)	16,201	16,201	-	12,523
2103 SPED Support	-	7,747	7,747	11,889	4,142	130,779	130,779	-	123,032
2200 Classified Support Salaries	-	5,067	5,067	6,338	1,272	69,723	69,723	-	64,656
2300 Classified Supervisor & Administrator Salaries	10,640	14,366	25,006	6,671	(18,335)	40,027	40,027	-	15,021
2400 Classified Clerical & Office Salaries	5,285	10,779	16,065	13,483	(2,581)	80,900	80,900	-	64,836
2900 Classified Other Salaries	-	-	-	14,694	14,694	88,165	88,165	-	88,165
2905 Other Classified - After School	1,642	20,296	21,938	14,546	(7,393)	160,001	160,001	-	138,063
2930 Other Classified - Maintenance/grounds	3,642	7,925	11,568	12,031	463	72,187	72,187	-	60,620
2940 Other Classified - Summer	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL - Classified Employees</b>	<b>21,210</b>	<b>69,859</b>	<b>91,069</b>	<b>81,126</b>	<b>(9,943)</b>	<b>657,983</b>	<b>657,983</b>	<b>-</b>	<b>566,914</b>
<b>Employee Benefits</b>									
3000 STRS	2,009	6,484	8,493	12,891	4,398	339,235	339,235	-	330,742
3300 OASDI/Medicare-Alternative	1,960	6,004	7,964	4,814	(3,150)	84,970	84,970	-	77,006
3400 Health & Welfare Benefits	56,085	40,954	97,039	63,935	(33,104)	383,608	383,608	-	286,569
3500 Unemployment Insurance	21	54	75	799	725	14,112	14,112	-	14,037
3600 Workers Comp Insurance	17,223	-	17,223	9,027	(8,196)	36,107	36,107	-	18,884
3900 Other Employee Benefits	982	2,107	3,089	592	(2,496)	10,455	10,455	-	7,366
<b>SUBTOTAL - Employee Benefits</b>	<b>78,280</b>	<b>55,602</b>	<b>133,882</b>	<b>92,057</b>	<b>(41,824)</b>	<b>868,486</b>	<b>868,486</b>	<b>-</b>	<b>734,604</b>



**The Language Academy of Sacramento**

Budget vs. Actuals  
As of August 31, 2017

	Actual		Budget vs. Actual		Budget			
	Jul	Aug	Actual YTD	Budget YTD	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining
<b>Books &amp; Supplies</b>								
4100 Approved Textbooks & Core Curricula Materials	7,936	-	7,936	11,968	22,440	22,440	-	14,504
4101 SPED Textbooks	-	-	-	3,733	7,000	7,000	-	7,000
4102 Technology Curriculum Resources	3,569	-	3,569	1,761	10,566	10,566	-	6,987
4200 Books & Other Reference Materials	5,719	19,607	25,326	16,107	30,200	30,200	-	4,874
4201 Library Resources	1,542	14	1,556	7,827	14,675	14,675	-	13,119
4315 Custodial Supplies	1,364	559	1,923	3,000	18,000	18,000	-	16,077
4325 Instructional Materials & Supplies	1,925	8,516	10,441	2,446	14,675	14,675	-	4,234
4330 Office Supplies	1,932	1,839	3,771	3,500	21,000	21,000	-	17,229
4335 PE Supplies	-	781	781	978	5,870	5,870	-	5,089
4340 Professional Development Supplies	232	-	232	667	4,000	4,000	-	4,000
4352 Garden	-	-	-	667	15,000	15,000	-	12,411
4354 ASES Materials	2,456	133	2,589	-	600	600	-	543
4355 Summer Preschool	57	-	57	480	9,590	9,590	-	8,545
4356 SPED Consumables	45	1,000	1,045	-	10,000	10,000	-	5,261
4410 Classroom Furniture, Equipment & Supplies	590	4,148	4,739	5,333	55,178	55,178	-	54,978
4420 Computers (individual items less than \$5k)	-	200	200	29,428	5,000	5,000	-	5,000
4423 SPED Equipment	-	-	-	2,667	1,000	1,000	-	(3,787)
4430 Non Classroom Related Furniture, Equipment & Supplies	215	4,572	4,787	533	248,794	248,794	-	179,842
<b>SUBTOTAL - Books and Supplies</b>	<b>27,582</b>	<b>41,370</b>	<b>88,952</b>	<b>91,095</b>	<b>248,794</b>	<b>248,794</b>	<b>-</b>	<b>179,842</b>

**The Language Academy of Sacramento**  
 Budget vs. Actuals  
 As of August 31, 2017

	Actual		Budget vs. Actual		Budget				
	Jul	Aug	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining
<b>Services &amp; Other Operating Expenses</b>									
5000 Conference Fees	-	-	-	2,667	2,667	16,000	16,000	-	16,000
5210 Travel - Mileage, Parking, Tolls	-	624	624	-	(624)	-	-	-	(624)
5220 Travel and Lodging	31	1,353	1,384	333	(1,051)	2,000	2,000	-	616
5305 Dues & Membership - Professional	-	-	-	833	833	5,000	5,000	-	5,000
5450 Insurance - Other	12,161	4,096	16,257	15,469	(788)	45,000	45,000	-	28,743
5515 Janitorial, Gardening Services & Supplies	-	-	-	23,690	23,690	142,140	142,140	-	142,140
5535 Utilities - All Utilities	-	-	-	9,000	9,000	54,000	54,000	-	54,000
5605 Equipment Leases	1,762	1,678	3,440	3,500	60	21,000	21,000	-	17,560
5610 Rent	-	-	-	16,211	16,211	97,265	97,265	-	97,265
5615 Repairs and Maintenance - Building	567	750	1,317	1,667	350	10,000	10,000	-	8,683
5616 Repairs and Maintenance - Computers	-	-	-	417	417	2,500	2,500	-	2,500
5617 Repairs and Maintenance - Other Equipment	982	229	1,211	167	(1,044)	1,000	1,000	-	(211)
5803 Accounting Fees	-	-	-	-	(2,970)	1,000	1,000	-	(1,970)
5804 Parent Training	2,970	-	2,970	3,367	3,367	20,203	20,203	-	20,203
5805 Administrative Fees	-	-	-	-	-	2,400	2,400	-	2,400
5806 Assemblies	-	-	-	70	70	420	420	-	420
5809 Banking Fees	-	-	-	15,833	15,833	95,000	95,000	-	95,000
5812 Business Services	-	-	-	333	333	2,000	2,000	-	2,000
5813 Board Development	-	-	-	833	833	5,000	5,000	-	5,000
5818 SPED Legal Fees	-	-	-	5,000	5,000	30,000	30,000	-	30,000
5820 Title 1- SES Spending	-	-	-	-	-	51,782	51,782	-	51,782
5824 District Oversight Fees	-	-	-	-	-	52,830	52,830	-	52,830
5830 Field Trips Expenses	-	-	-	-	-	500	500	-	500
5833 Fines and Penalties	-	-	-	133	133	250	250	-	26
5836 Fingerprinting	32	192	224	-	(91)	36,000	36,000	-	26,770
5839 Fundraising Expenses	3,634	5,596	9,230	6,000	(3,230)	90,000	90,000	-	90,000
5843 Interest - Loans Less than 1 Year	-	-	-	-	-	7,800	7,800	-	7,058
5845 Legal Fees	143	600	743	1,300	558	-	-	-	(234)
5848 Licenses and Other Fees	234	-	234	-	(234)	-	-	-	1,200
5851 Marketing and Student Recruiting	-	-	-	200	200	1,200	1,200	-	6,072
5857 Payroll Fees	619	2,308	2,928	1,500	(1,428)	9,000	9,000	-	8,683
5860 Printing and Reproduction	764	2,553	3,317	2,000	(1,317)	12,000	12,000	-	12,160
5863 Professional Development	-	7,840	7,840	3,333	(4,507)	20,000	20,000	-	(130)
5866 Common Core Professional Development	-	130	130	-	(130)	-	-	-	6,657
5869 SPED Professional Development	-	343	343	1,167	824	7,000	7,000	-	140,450
5874 Special Education Contract Instructors	-	-	-	-	-	140,450	140,450	-	14,675
5875 Sports	-	-	-	167	167	14,675	14,675	-	1,000
5878 Staff Recruiting	-	-	-	1,915	1,915	11,490	11,490	-	11,490
5880 Student Assessment	-	-	-	294	294	1,761	1,761	-	1,761
5881 Student Health Services	-	-	-	11,740	11,740	14,675	14,675	-	14,675
5887 Student Information System	-	-	-	3,000	3,000	18,000	18,000	-	16,473
5893 Technology Services	-	1,527	1,527	-	(1,527)	50,000	50,000	-	45,625
5898 Transportation - Student	10,206	3,153	13,359	-	(13,358)	-	-	-	(13,358)
5899 Miscellaneous Operating Expenses	-	-	-	800	800	4,800	4,800	-	4,800
5910 Communications - Internet/ Website Fees	125	162	287	300	13	1,800	1,800	-	1,513
5915 Postage and Delivery	5,837	2,687	8,524	4,000	(4,524)	24,000	24,000	-	15,476
5920 Communications - Telephone & Fax	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>40,067</b>	<b>40,196</b>	<b>80,263</b>	<b>137,239</b>	<b>56,976</b>	<b>1,133,941</b>	<b>1,133,941</b>	<b>-</b>	<b>1,053,678</b>

**The Language Academy of Sacramento**  
 Budget vs. Actuals  
 As of August 31, 2017

	Actual		Budget vs. Actual				Budget			
	Jul	Aug	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Current Forecast	Variance (Budget vs. Current Forecast)	Forecast Remaining	
6000 Capital Outlay	-	9,921	9,921	-	(9,921)	-	-	-	(9,921)	
6100 Sites & Improvement of Sites	-	-	-	-	-	-	-	-	-	
6300 Parking Lot	-	-	-	-	-	-	-	-	-	
<b>SUBTOTAL - Capital Outlay</b>	-	<b>9,921</b>	<b>9,921</b>	-	<b>(9,921)</b>	-	-	-	<b>(9,921)</b>	
<b>TOTAL EXPENSES</b>	<b>187,832</b>	<b>282,399</b>	<b>450,231</b>	<b>489,301</b>	<b>39,070</b>	<b>5,260,102</b>	<b>5,260,102</b>	-	<b>4,809,871</b>	

**ESP-CA**  
**EdTec Network : Language Academy of Sacramento (LAS)**  
**Balance Sheet**  
**End of Aug 2017**

Financial Row	Amount
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank</b>	
<b>9120-LAS - Cash in Bank - LAS</b>	
9121-3857 - Cash in Bank - LAS: SFCU Checking	\$1,383,184.29
9124-857S - Cash in Bank - LAS: SFCU Savings	\$3,233,133.87
9125-857M - Cash in Bank - LAS: SFCU Money Market	\$618,902.93
9126-857C - Cash in Bank - LAS: SFCU CD	\$56,731.98
<b>Total - 9120-LAS - Cash in Bank - LAS</b>	<b>\$5,291,953.07</b>
<b>Total Bank</b>	<b>\$5,291,953.07</b>
<b>Accounts Receivable</b>	
<b>9200 - Accounts Receivable</b>	
9211 - AR - Title I	\$42,219.00
9219 - AR - Special Ed (Fed)	\$30,786.00
9230 - AR - State Aid	\$482,408.00
9232 - AR - Property Taxes	(\$32,142.82)
9233 - AR - Lottery	(\$285,647.34)
9237 - AR - ASES	\$15,000.00
9239 - AR - Special Education	(\$431.00)
9253 - AR - AR1	(\$162,989.00)
<b>Total - 9200 - Accounts Receivable</b>	<b>\$89,202.84</b>
<b>Total Accounts Receivable</b>	<b>\$89,202.84</b>
<b>Total Current Assets</b>	<b>\$5,381,155.91</b>
<b>Fixed Assets</b>	
9420 - Land Improvements	\$1,085,111.45
9425 - Accumulated Depreciation - Land Improvements	(\$155,314.44)
9431 - Fixed Asset - Building Improvements	\$8,973,096.59
9436 - Accumulated Depreciation - Building Improvements	(\$886,468.83)
9440 - Equipment	\$419,593.24
9445 - Accumulated Depreciation-Equipment	(\$289,802.19)
9450 - Construction in Progress	\$29.70
<b>Total Fixed Assets</b>	<b>\$9,146,245.52</b>
<b>Total ASSETS</b>	<b>\$14,527,401.43</b>

**ESP-CA**  
**EdTec Network : Language Academy of Sacramento (LAS)**  
**Balance Sheet**  
**End of Aug 2017**

Financial Row	Amount
<b>LIABILITIES &amp; EQUITY</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
9500 - Accounts Payable	
9500 - Accounts Payable	(\$1,211.26)
9512 - AP - District Prior Year Prop Tax Adjustment	\$48,702.00
<b>Total - 9500 - Accounts Payable</b>	<b>\$47,490.74</b>
<b>Total Accounts Payable</b>	<b>\$47,490.74</b>
<b>Credit Card</b>	
<b>9515-LAS - Credit Card Summary - LAS</b>	
9515-3761 - Credit Card - LAS : CCU #3761	(\$6,209.16)
9515-6574 - Credit Card - LAS : CCU #6574	(\$4,834.43)
<b>Total - 9515-LAS - Credit Card Summary - LAS</b>	<b>(\$11,043.59)</b>
<b>Total Credit Card</b>	<b>(\$11,043.59)</b>
<b>Other Current Liability</b>	
9501 - Accrued Accounts Payable	\$250,321.97
9502 - AP - District Oversight Fee	\$48,931.00
9514 - AP - Other	\$1,933,532.00
9525 - Flex Plan Liability	\$1,000.00
9530 - Garnishment/Lien Payable	\$60.00
9540 - Payroll Liability - Federal	\$639.78
9545 - Payroll Liability - State	(\$757.59)
9546 - Payroll Liability - SUI	\$1,466.43
9547 - Payroll Liability - SDI	\$7,071.72
9555 - Retirement Liability - STRS	(\$3,630.93)
9570 - Wages Payable	\$2,491.09
9571 - Wages Payable (July & August)	(\$10,804.10)
9580 - 403B Payable	\$3,899.47
9585 - Other Payroll Liabilities	\$687.88
<b>Total Other Current Liability</b>	<b>\$2,234,908.72</b>
<b>Total Current Liabilities</b>	<b>\$2,271,355.87</b>
<b>Long Term Liabilities</b>	
<b>9660 - Long Term Liabilities</b>	
9670 - CDE Loan	\$4,571,064.96
<b>Total - 9660 - Long Term Liabilities</b>	<b>\$4,571,064.96</b>
<b>Total Long Term Liabilities</b>	<b>\$4,571,064.96</b>
<b>Equity</b>	
Retained Earnings	\$7,928,432.33
Net Income	(\$243,451.73)
<b>Total Equity</b>	<b>\$7,684,980.60</b>
<b>Total LIABILITIES &amp; EQUITY</b>	<b>\$14,527,401.43</b>

The Language Academy of Sacramento  
 Monthly Cash Forecast  
 As of August 31, 2017

	2017/18												Forecast	AF/AR
	Actual						Projected							
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
<b>Beginning Cash</b>	5,008,285	4,745,812	5,291,953	5,160,950	5,489,821	5,433,325	3,449,451	3,679,782	3,660,387	3,574,465	3,944,538	3,936,437		
<b>Revenue</b>														
LCFF Entitlement	-	166,150	341,176	561,261	387,017	387,017	561,261	387,017	318,156	685,591	280,040	280,040	5,178,168	823,443
Federal Income	-	-	-	43,391	-	-	43,391	-	-	43,391	42,335	-	245,320	72,811
Other State Income	13,387	14,887	5,832	137,865	31,395	31,395	63,486	31,395	33,729	74,679	59,260	33,729	617,463	86,422
Local Revenues	2,322	9,363	4,531	4,531	4,531	4,531	4,531	4,531	4,531	4,531	4,531	4,531	57,000	-
Fundraising and Grants	-	670	5,433	5,433	5,433	5,433	5,433	5,433	5,433	5,433	5,433	5,433	55,000	-
<b>Total Revenue</b>	15,709	191,070	356,972	752,482	428,377	428,377	678,103	428,377	381,850	813,626	391,600	323,734	6,152,951	982,676
<b>Expenses</b>														
Compensation & Benefits	120,183	170,912	358,627	358,627	358,627	358,627	358,627	358,627	358,627	358,627	358,627	358,627	3,877,367	-
Books & Supplies	27,582	41,370	17,984	17,984	17,984	17,984	17,984	17,984	17,984	17,984	17,984	17,984	248,794	-
Services & Other Operating Expenses	40,067	40,196	142,688	85,652	145,116	85,652	87,485	87,485	87,485	83,266	139,415	83,266	1,133,941	26,168
Capital Outlay	-	9,921	-	-	-	-	-	-	-	-	-	-	-	(9,921)
<b>Total Expenses</b>	187,832	262,399	519,300	462,263	521,728	462,263	464,096	464,096	464,096	459,878	516,027	459,878	5,260,102	16,247
<b>Operating Cash Inflow (Outflow)</b>	(172,123)	(71,329)	(162,327)	290,219	(93,351)	(33,886)	214,006	(35,720)	(102,246)	353,748	(124,427)	(136,144)	892,849	966,429
Revenues - Prior Year Accruals	-	773,951	15,000	22,327	20,551	42,219	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	(51,580)	(77,718)	-	-	-	-	-	-	-	-	-	-	-	-
Summerholdback for Teachers	(81,017)	(78,663)	16,325	16,325	16,325	16,325	16,325	16,325	16,325	16,325	16,325	16,325	16,325	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	-	-	(75,000)	-	-	-	-	-	-	(75,000)	-
Capital Leases Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Balance Sheet Changes	42,247	-	-	-	-	(1,933,532)	-	-	-	-	-	-	-	-
<b>Ending Cash</b>	4,745,812	5,291,953	5,160,950	5,489,821	5,433,325	3,449,451	3,679,782	3,660,387	3,574,465	3,944,538	3,835,437	3,641,617		